

**SPECIAL PARKS AND RECREATION BOARD MEETING**  
**(CITY HALL)**  
**September 12, 2024; 5:30 PM**  
**Woodcreek, Texas**

---

**MINUTES**

**CALL TO ORDER**

Chairperson Ruth Ann Gilbert Called the Meeting to Order at 5:30 P.M.

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Chairperson Ruth Ann Gilbert  
Vice-Chairperson Cody Abney  
Member Becky Denton  
Member Elizabeth Maurer  
Alternate Board Member Monica Rasco  
Alternate Board Member Russell Scott  
Council Liaison, Bob Hambrick

ABSENT

Member Justin Camp

STAFF PRESENT

City Secretary, Suzanne Mac Kenzie

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT AGENDA**

1. **Approval of Minutes From Regular Parks and Recreation Board Meeting August 22, 2024.**

Motion was made by Member Denton to table approval of minutes until the next meeting.  
Motion was seconded by Member Rasco.

Chairperson Gilbert Called for the Vote by A Show of Hands.  
Motion Passed: 5-0-0.

## REGULAR AGENDA

- 2. Discuss and Take Possible Action To Make A Recommendation To City Council To Request Authorization To Use Monies From The Parks Board Expense Account, Not To Exceed \$600 For The Completion of The Master Gardener, Rain Garden Project at August Park.**

Motion was made by Member Denton that the Parks Advisory Board make a recommendation to City Council to request authorization for expenditures not to exceed \$1,000, for the completion of the Master Gardener, Rain Garden Project at Augusta Park. Motion was seconded by Chairperson Gilbert.

Chairperson Gilbert Called for the Vote by A Show of Hands.

Motion Passed: 5-0-0.

- 3. Discuss and Take Possible Action To Make A Recommendation To City Council To Request Authorization To Use Monies From The Parks Board Expense Account, Not To Exceed \$6,000, For The Completion of The "Loose Parts", Natural Educational Play Area at August Park.**

Motion was made by Vice-Chairperson Abney to table item #3 for this meeting and revisit this on the agenda on the September 26<sup>th</sup> regular meeting. Motion was seconded by Member Rasco.

Chairperson Gilbert Called for the Vote by A Show of Hands.

Motion Passed: 5-0-0.

- 4. Discuss and Take Possible Action To Make A Recommendation To City Council To Request Authorization To Use The Remaining FY 2023-2024 Parks Board Expense Monies, Not To Exceed \$2,000, For The Planning and Execution of the 2024 Spooktacular Event and After October 1, 2024, Use FY 2024-2025 Parks Board Expense Monies, Not To Exceed \$3,000, For The Same.**

Motion was made by Vice-Chairperson Abney to make a recommendation to City Council to request authorization to use monies from the Parks Board Expense Account, not to exceed \$3,700 for the planning and execution of the 2024 Spooktacular Event. Motion was seconded by Member Maurer.

Chairperson Gilbert Called for the Vote by A Show of Hands.

Motion Passed: 5-0-0.

## **ANNOUNCEMENTS**

- a) Need more cedar posts made from natural cedar trees at Augusta Park for path.
- b) Workday at Augusta Park, To Be Announced - Bring your own tools.
- c) Mr. Brown has been to McCoy's and has provided an invoice to finish the Rainwater Collection Project.
- d) Next Regular Parks and Recreation Board Meeting Date is Thursday September 26, 2024, at 5:30 PM at City Hall.

## **ADJOURN**

Chairperson Ruth Ann Gilbert Adjourned the Meeting at 6:22 P.M.

---

*Ruth Ann Gilbert, Chairperson*

---

*Bob Hambrick, Council Liaison*