

CITY COUNCIL MEETING (CITY HALL)
October 9, 2024; 6:30 PM
Woodcreek, Texas
MINUTES

CALL TO ORDER

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PRESENT

Mayor Pro Tem Debra Hines
Council Member Linnea Bailey
Council Member Chrys Grummert
Council Member Krista Richardson

CITY STAFF PRESENT

City Clerk Taffy Barker

PUBLIC COMMENTS

REGULAR AGENDA

1. Consideration and Possible Action to approve the portion of the FY 2024-2025 tax rate dedicated to maintenance and operations be \$0.1099, and the total FY 2024-2025 tax rate of \$0.1908 as reflected in the FY2024-2025 budget pursuant to TEX. TAX CODE § 26.05(a)

Council Member Chrys Grummert made a motion to approve amending the portion of the FY 2024-2025 tax rate dedicated to maintenance and operations be \$0.1099, and the total FY 2024-2025 tax rate of \$0.1908 as reflected in the FY2024-2025 budget pursuant to TEX. TAX CODE § 26.05(a). Motion was seconded by Council Member Krista Richardson.

A vote was called. Motion passed 4-0-0

2. Consideration and Possible Action on an Ordinance of the City Council of The City Of Woodcreek, Texas (Ordinance #24-10-09-1, Adopting a Tax Rate Of \$0.1908 Per One Hundred Dollars (\$100.00) Consisting of the Approved Maintenance and Operation Rate (\$0.1099) and Debt Service Rate (\$0.0809) of Assessed Valuation For the City Of Woodcreek To Be Effective For the 2024 Tax Year (Fiscal Year 2025)

Council Member Chrys Grummert made a motion to adopt the Amending Ordinance of the City Council of The City Of Woodcreek, Texas (Ordinance #24-10-09-1, Adopting a Tax Rate Of

\$0.1908 Per One Hundred Dollars (\$100.00) Consisting of the Approved Maintenance and Operation Rate (\$0.1099) and Debt Service Rate (\$0.0809) of Assessed Valuation For the City Of Woodcreek To Be Effective For the 2024 Tax Year (Fiscal Year 2025) and post appropriately on the city website. Motion was seconded by Council Member Linnea Bailey.

A vote was called. Motion passed 4-0-0

3. Discussion and possible action to award the City of Woodcreek 2024 Safety Enhancement Program bid to Myers Concrete. (Hines)

Council Member Chrys Grummert made a motion to award the City of Woodcreek 2024 Safety Enhancement Program bid to Myers Concrete. Motion was seconded by Council Member Linnea Bailey. A vote was taken by a show of hands.

Motion passed 4-0-0

An amended motion was made by Council Member Chrys Grummert to ask Myers Concrete to do a pothole fill on the North to South section of Deerfield. Motion was seconded by Council Member Krista Richardson. A vote was taken by a show of hands.

Motion passed 4-0-0

4. Discussion and possible action to select a design and authorize the City of Woodcreek Engineering Firm, Freeland Turk, and city staff to draft and post a Request for Bid to improve the cul-de-sac at Champion Court to enhance safety. (Hines)

Council Member Chrys Grummert made a motion to select the Hammerhead Turnaround as recommended by the City Engineers and authorize the City of Woodcreek Engineering Firm, Freeland Turk, and city staff to draft and post a Request for Bid to improve the cul-de-sac at Champion Court to enhance safety. Motion was seconded by Council Member Krista Richardson. A vote was taken by a show of hands.

Motion passed 4-0-0

5. Discussion and possible action to post a Request for Qualifications (RFQ) for a City Secretary for The City of Woodcreek. (Hines)

Council Member Chrys Grummert made a motion to post a Request for Qualifications (RFQ) for a City Secretary for The City of Woodcreek. Motion was seconded by Council Member Linnea Bailey. A vote was taken by a show of hands.

Motion passed 4-0-0

An amended motion was made by Mayor Pro -Tem Debra Hines to move RFQ end date to November 20th. Motion was seconded by Linnea Bailey. A vote was taken by a show of hands.

Motion passed 3-1-0

6. Discussion and possible action to delegate all duties of the office of City Secretary of the City of Woodcreek to the current acting City Administrator, Jim Burton, who may then assign

some task to other city staff to distribute the workload. (Hines)

Council Member Chrys Grummert made a motion to delegate all duties of the office of City Secretary of the City of Woodcreek to the current acting City Administrator, Jim Burton, who may then assign some tasks to other city staff to distribute the workload. Motion was seconded by Mayor Pro Tem Debra Hines. A vote was called by show of hands. Motion passed 4-0-0.

7. Discussion and possible action to approve a stipend for city staff, Taffy Barker, not to exceed \$250.00 per week as compensation for added duties that may occur during the duration of the time that the City of Woodcreek takes to hire a new City Secretary. (Hines)

Council Member Chrys Grummert made a motion to approve a stipend for city staff, Taffy Barker, not to exceed \$250.00 per week as compensation for added duties that may occur during the duration of the time that the City of Woodcreek takes to hire a new City Secretary. Motion was seconded by Mayor Pro Tem Debra Hines. A vote was called by show of hands. Motion passed 4-0-0

8. Authorize staff to draft and issue a request for proposals (RFP) for administrative and plan development services for the Resilient Communities Program (RCP) grant program administered by the Texas General Land Office (GLO). (Hines)

Council Member Chrys Grummert made a motion to Authorize staff to draft and issue a request for proposals (RFP) for administrative and plan development services for the Resilient Communities Program (RCP) grant program administered by the Texas General Land Office (GLO). Motion was seconded by Council Member Krista Richardson. A vote was called by show of hands. Motion passed 4-0-0

9. Discussion and possible action to adopt a Flood Plain Damage Prevention Ordinance for the City of Woodcreek, Texas. (Hines)

Council Member Chrys Grummert made a motion to adopt the Flood Plain Damage Prevention Ordinance for the City of Woodcreek, Texas. Motion was seconded by Council Member Krista Richardson. A vote was called by show of hands. Motion passed 4-0-0

10. Discussion and possible action to adopt a resolution designating the totality of the American Rescue Plan Act funds received by the City of Woodcreek as "lost revenue," be incorporated into the General Fund, and allocated for drainage and planning projects during the fiscal year 2024-2025. (Hines)

Council Member Chrys Grummert made a motion to adopt the resolution designating the totality of the American Rescue Plan Act funds received by the City of Woodcreek as "lost

revenue," be incorporated into the General Fund, and allocated for drainage and planning projects during the fiscal year 2024-2025. Motion was seconded by Council Member Krista Richardson. A vote was called by show of hands.

Motion passed 4-0-0

11. Discussion and possible action to authorize the Mayor to negotiate the terms and conditions of an employment agreement with the selected candidate from the City Administrator selection process, execute the agreement subject to legal review, and upon successful execution, appoint the individual as the City Administrator for the City of Woodcreek. (Hines)

Council Member Chrys Grummert made a motion to authorize the Mayor to negotiate the terms and conditions of an employment agreement with the selected candidate from the City Administrator selection process, execute the agreement subject to legal review, and upon successful execution, appoint the individual as the City Administrator for the City of Woodcreek.

Council went into Executive Session at 8:08 PM and came out at 8:43 PM

Motion was seconded by Council Member Linnea Bailey. A vote was called by show of hands. Motion passed 4-0-0

COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING

1. Consideration of not holding second monthly meetings
2. Financial Documents & Financial Statements
3. Explore ideas to assist over 65 residents
4. Council Member Linnea Bailey will have an Infrastructure & Mobility Panel Report
5. Council Member Chrys Grummert will have a Planning & Zoning Commission Report
6. Council Member Krista Richardson will have a Tree Board Report

ANNOUNCEMENTS

ADJOURN

A motion was made by Council Member Chrys Grummer to adjourn. Motion was seconded by Council Member Krista Richardson. Meeting adjourned at 8:53 PM

Debra Hines, Mayor Pro Tem