



IN THE MIDST OF THE TEXAS HILL COUNTRY

REQUEST FOR BID/PROPOSAL (RFP): Contract Services for Design, Site-Work, and Construction of a Public Restroom

*** Candidates can apply for this position through Wednesday, October 16, 2024 at 5:00P (CST) ***

The City of Woodcreek seeks an experienced and highly rated company to install a single-stall Americans with Disabilities Act (ADA) compliant public restroom at Creekside Park.

JOB SUMMARY:

Design and construct an ADA compliant, single-stall, open air public restroom including site-work, connection to utilities, hardware installation, and other features to ensure the project addresses floodplain requirements and ADA compliance.

REPORTING RELATIONSHIPS:

Reports to the City Administrator
Supervises on-site project management and provides crew.

MAIN JOB TASKS and RESPONSIBILITIES:

- Submit design and budget proposals as requested to the City Administrator
- Manage on-site construction and crews for the duration of the project
- Ensures all city ordinances are followed in the site-prep, installation, and clean-up of the worksite.
- Coordinates communication on project timelines and expenditures with City Administrator
- Must be willing to procure and transport materials
- Must be willing to submit receipts and await payment

PROPOSAL FORMAT:

- A copy of certificate of Business Liability and Personal Injury Insurance
- A brief introduction to the company including links to website and customer reviews
- Basic design plans, cost break down, and project timeline

SELECTION PROCESS:

The selection of the Creekside Park Public Restroom installation project will be awarded based on the candidate's qualifications, program work and approach, competitive fees and rates, work history and references. The City of Woodcreek reserves the right to reject any incomplete proposals.

SUBMIT A PROPOSAL OR BID FOR THE CITY CONTRACT TO:

Mayor, Jeff Rasco

Jeff.Rasco@woodcreektx.gov

Acting City Administrator, Jim Burton Manager@woodcreektx.gov

Disclaimer: The City of Woodcreek prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law. The City of Woodcreek conforms to the spirit as well as to the letter of all applicable laws and regulations.