

TASK ORDER

This is Task Order
No. 4 , consisting of
 5 pages.

Task Order No: 4 – Sidewalk Feasibility Study

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services D— Task Order Edition, dated 1-10-2024, Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order:
- b. Owner: **City of Woodcreek**
- c. Engineer: **Freeland Turk Engineering Group**
- d. Specific Project: **Sidewalk Feasibility Study (Woodcreek Dr.)**

2. Basic Services of Engineer

Data Collection and Review

- Collect data from Hays County Appraisal District including GIS parcel data and recorded plats to identify approximate right-of-way location and platted easements along Woodcreek Dr.
- Utilize aerial imagery to identify existing improvements
- Collect open source lidar contour elevation data
- Perform site visits

Route and Material Analysis

- Use collected data to identify a recommended route for a single 5-ft sidewalk on one side of each street, the route may meander and cross to prioritize trees, avoid drainage and residential conflicts
- Identify any potential conflicts
- Explore various material options including asphalt, concrete and stabilized decomposed granite and maintenance requirements for each option

Permitting and Easement Requirements

- Identify permitting requirements and potential challenges
- Identify potential areas of easement acquisition
- Identify potential impacts of impervious cover on water quality

Opinion of Probable Costs

- Develop opinions of probable costs for the recommended route
- Include cost options for various material types including asphalt, concrete and stabilized decomposed granite
- Include cost for potential easement acquisition
- Include cost for engineering, permitting, and construction

Implementation Plan

- Develop an implementation plan comprised of the following components
 - Notable activities
 - Deliverables
 - Roles and responsibilities
 - Project timeline and milestones

Feasibility Report

- Prepare a draft Feasibility Report summarizing our findings
- Submit to the City of Woodcreek for review and comment
- Present report and findings to City Council
- Consider comments received and finalize the Feasibility Report

3. Additional Services

The items and services listed below are currently understood to be not required and are specifically excluded from the scope of work in this proposal. If the project needs change, any excluded items and other additional services deemed necessary will be provided for compensation based on hourly rates plus reimbursable expenses.

- Easement acquisition documents (survey and field notes).
- Design and preparation of bid and construction documents
- Permitting
- Subsurface utility engineering (potholing)
- Design surveying
- Environmental site assessments and studies.
- TDLR/ADA Review
- Geotechnical investigation
- Permitting assistance
- Utility coordination
- FEMA flood study and map revisions
- Structural design
- Hydrology and hydraulic analysis
- Detention or water quality design
- Public Involvement

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- The Owner shall promptly provide the Engineer access to all pertinent assignment(s) information. Such information may include background information, correspondence, reports, construction documents, permits, applications, agreements, surveys, utility mapping, easements, photographs, project objectives, desired outcomes, contact information, and other material documentation and valuable knowledge.
- The Owner shall provide one point of contact for decision-making and project coordination.
- The Owner shall provide timely reviews and decision-making to keep the project on schedule.

5. Task Order Schedule

Freeland Turk shall complete the scope of work described herein within 14 weeks of notice to proceed.

6. Payments to the Engineer

The Engineer shall be compensated based on Freeland Turk's 2025 Billing Rate Schedule plus expenses. The Engineer's billing amount shall not exceed \$15,000 without the City's written authorization.

7. Consultants retained as of the Effective Date of the Task Order:

Not Applicable

8. Other Modifications to Agreement and Exhibits:

Not Applicable

9. Attachments:

Attachment A - Freeland Turk's 2025 Billing Rate Schedule

10. Other Documents Incorporated by Reference:

Not Applicable

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is [].

OWNER:

ENGINEER:

By: _____

By: _____

Print Name: Jeff Rasco

Print Name: Thomas N. Turk, P.E.

Title: Mayor – City of Woodcreek

Title: Principal

TBPE Firm Registration Number: F-21047
State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Jeff Rasco

Name: Thomas N. Turk, P.E.

Title: City Manager – City of Woodcreek

Title: Principal

Address: 41 Champions Circle
Woodcreek, Texas 78676-3327

Address: 18830 Forty Six Parkway, Build. 2, Ste. B
Spring Branch, Texas 78070

E-Mail Address: manager@woodcreek.gov

E-Mail Address: tturk@freelandturk.com

Phone: (512) 847-9390

Phone: (830) 322-6208

Attachement A
2025 Billing Rate Schedule
Freeland Turk Engineering Group, LLC

The following rate schedule is in effect for the calendar year specified and is subject to change after December 31, 2025.

Hourly Rates

Principal	\$ 225/hour
Senior Project Manager	\$ 215/hour
Project Manager	\$ 200 /hour
Sr. Design Engineer (P.E.)	\$ 180/hour
Design Engineer (P.E.)	\$ 165/hour
Engineering in Training - 2	\$ 150/hour
Engineering in Training - 1	\$ 140/hour
Sr. Design Technician	\$ 125/hour
Design Technician	\$ 115/hour
Construction Inspector	\$ 115/hour
Engineering Intern	\$ 95/hour
Administrative/Support Staff	\$ 95/hour

Reimbursable Expenses

Mileage – Current IRS Standard Mileage Rate times Miles Traveled

Inside Office Printing - \$0.05 per page

Outside/Contract Printing & Plotting – Direct Cost plus 15%

Shipping – Direct Cost plus 15%

Other miscellaneous expenses – Direct Cost plus 15%

Overnight travel expenses (airfare, hotel, meals, rental cars, etc.) – Direct Cost plus 15%

Sub-consultants – Direct Cost plus 15%