

**PARKS & RECREATION MEETING (CITY HALL)**  
**October 17, 2024; 5:30 PM**  
**Woodcreek, Texas**  
**MINUTES**

**CALL TO ORDER**

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Ruth Ann Gilbert, Chair  
Cody Abney, Vice Chair  
Justin Camp  
Becky Denton  
Russell Scott  
Liaison Bob Hambrick

**ABSENT**

Elizabeth Maurer

**CITY STAFF PRESENT**

**PUBLIC COMMENTS**

No public comments were made

**CONSENT CALENDAR**

1. Approval of Meeting Minutes from September 26, 2024.  
Motion to approve by member Abney  
Approved unanimously by all members by show of hands

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS**

**2. From Council Liaison Hambrick.**

\$1,000 spend approved by council for rain garden  
\$6,000 transfer of balance to general funds on hold until council meets  
\$3,700 approved spend for Spooktacular

**3. From member Camp re: rainwater collection project at Augusta Park**

Gutter/piping installed

Wildlife water trough installed-by 10-31

2x4 camo-installed by 10-31

The above items will be considered as project completion once installed and approved  
Member Denton requested update on stabilization of shed

#### **4. From Member Denton**

Butterfly Garden needs deep watering and appears some new plants may not survive  
and need to be replace

Needs accounting of expenditures from Girl Scout and she will follow up on this.

### **REGULAR AGENDA**

#### **5. Discuss and take Possible Action to Implement Parks Board Annual Spreadsheets with Monthly Reports (Scott)**

Member Scott moved to table agenda item #5 until next meeting requesting a Workshop  
to Review Parks & Rec Board Annual Budget Spreadsheet

Motion seconded by Cody Abney and approved by show of hand unanimously

#### **6. Discuss 2024 SpookTacular plans, updates and actions (Gilbert)**

Additional signage to be added by golf course entrance – Hambrick

Chair Gilbert to follow up w/City Secretary on text/email notifications

Chair Gilbert to follow up w/member Maurer on advertising and verify all city staff  
work (social, text/email, etc) is being done

Gilbert to verify with Mayor Rasco on providing PA/sound system

Liaison Hambrick verified all road closure work taken care of

Member Maurer to provide member Camp with updated graphic for advertisement

Member Scott to bring tarps to cover hay bales if inclement weather expected

Member Scott to bring to additional 50' extension cords

Member Abney to check grounds and treat for ants if applicable

Liaison Hambrick to provide ice/cooler/150 small water bottles

Member Scott to provide 4 signs stating '8 Year Olds and Under Only Please' for  
bounce house

Member Maurer to provide enforcement volunteers, preferably 'Mom's' to manage  
kids at bounce house/obstacle courses/inflatables.

Members Scott/Abney to bring additional trash cans

Member Scott to bring extra contractor size trash bags

City Staff to coordinate with Leineweber services on placement of portable bathroom

Liaison Hambrick to provide pumpkin cutout

Member Abney/Camp to coordinate picking up tables from City Hall

Member Scott to bring Bluetooth speakers as backup to PA for 'family friendly spooky

music' as well as download and provide said music during event  
City Staffer Burton to provide key to city trailer lock  
Chairperson Gilbert to ask Mayor Rasco to find extra volunteers to police all activities

## **CONSIDERATIONS FOR AGENDA ITEMS AT NEXT MEETING**

## **ANNOUNCEMENTS**

## **ADJOURN**

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*Russell Scott*