

ORDINANCE REVIEW COMMITTEE
June 14, 2022; 2:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Wilson called the meeting to order at 2:34 PM.

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Chairperson Carroll Wilson
Member Emma Davenport
Member Karen Duncan - virtual
Alt. Member David Lowe
Council Liaison Debra Hines

STAFF PRESENT

City Manager Brenton B. Lewis
Administrative Assistant Maureen Mele

PUBLIC COMMENTS

No public comments were offered.

CONSENT AGENDA

1. Approval of Ordinance Review Committee Meeting Minutes from May 24, 2022

A motion was made by Member Davenport to approve the Ordinance Review Committee meeting minutes from May 24, 2022. The motion was seconded by Alt. Member Lowe.

A roll call vote was held.

Voting Yea: Chairperson Wilson, Member Davenport, Member Lowe

Voting Abstain: Member Duncan

The motion carried with a 3-0-1 vote.

REGULAR AGENDA

2. Report from City Manager Brenton Lewis on the History of the Woodcreek Code of Ordinances Followed by Discussion

City Manager Lewis gave an overview of the History of the Woodcreek Ordinances. Some comments were that ordinances are laws, while resolutions are adopted as a guidance tool, and that the ordinances are checked by an outside agency to be compliant with state law.

3. Brief Training on City Website and Navigating the Code of Ordinances

A brief training was provided by City Manager Lewis.

4. Review of "Important Woodcreek City Ordinances" Document and Consider a Future Update and How to Direct Citizens to Document

There was discussion of several ordinances that need to be updated.

5. **Discuss and Take Action on Recommendation of City Council to Complete a Full Overview of Woodcreek Code of Ordinances**

A motion was made by Chairperson Wilson to have the City Council identify known problems in the Code of Ordinances and prioritize where in the Code of Ordinances to focus. The motion was seconded by Alt. Member Lowe.

A roll call vote was held.

Voting Yea: Alt. Member Lowe, Member Duncan, Member Davenport, Chairperson Wilson

The motion carried with a 4-0-0 vote.

ADJOURN

Chairperson Wilson adjourned the meeting at 3:38 PM.

Carroll Wilson, Chairperson

Suzanne Mac Kenzie, City Secretary