

SPECIAL CITY COUNCIL MEETING
May 25, 2022; 5:00 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Rasco called the meeting to order at 5:00 PM.

MOMENT OF SILENCE

PLEDGES

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
Mayor Pro Tem Aurora F. LeBrun
Councilmember Judy Brizendine
Councilmember Chrys Grummert
Councilmember Debra Hines
Councilmember Brent H. Pulley

STAFF PRESENT

City Manager Brenton B. Lewis
City Secretary Suzanne Mac Kenzie
Administrative Assistant Maureen Mele
City Attorney Bud Wymore

PUBLIC COMMENTS

Mayor Rasco read a written public comment submitted by Lou Joseph.

CONSENT AGENDA

All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

1. Approval of Financial Reports for April 2022

A motion was made by Councilmember Grummert for the Financial Reports for April 2022 to be removed from the consent agenda and placed on the regular agenda. The motion was seconded by Mayor Pro Tem LeBrun.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Hines, Councilmember Grummert, Councilmember Brizendine, Mayor Pro Tem LeBrun

The motion carried with a 5-0-0 vote.

REGULAR AGENDA

Agenda item 1 was discussed.

It was agreed that City Attorney Wymore would itemize his invoices to the city by the member of the elected body.

After discussion, Councilmember Grummert made a motion to accept the Financial Reports for April 2022. The motion was seconded by Councilmember Hines.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Brizendine, Mayor Pro Tem LeBrun, Councilmember Pulley, Councilmember Hines

The motion carried with a 5-0-0 vote.

2. Discuss and Take Appropriate Action on Approving the "Road Updates and Funding Survey" Results and Consider Next Steps to be Taken by the City of Woodcreek City Council Regarding Road Updates and Funding with Possible Action on Any Motions that Result from Discussion (Hines)

Councilmember Hines made a motion to move as stated and written. The motion was seconded by Councilmember Grummert.

Councilmember Hines reviewed the results of the survey and the survey respondents IP addresses along with the survey's margin of error.

After discussion, Councilmember Hines clarified the motion to approve and accept the survey results and the City Council will send the results to the Platinum Roads Panel. The motion was seconded by Councilmember Grummert.

A roll call vote was taken.

Voting Yea: Councilmember Brizendine, Mayor Pro Tem LeBrun, Councilmember Pulley, Councilmember Hines, Councilmember Grummert

The motion carried with a 5-0-0 vote.

An amendment to the motion was made by Councilmember Hines to request that the Platinum Roads Panel provide the City Council with their timeline and next steps. The amendment was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Pulley, Councilmember Hines, Councilmember Grummert, Councilmember Brizendine

The motion carried with a 5-0-0 vote.

3. Discuss and Take Appropriate Action to Direct City Staff to Review Projects to be Covered by the American Rescue Act of 2021 Funds Received by the City of Woodcreek for the Purpose of Managing and Treating Stormwater or Subsurface Drainage Water, Facilitating Water Reuse, and Securing Publicly Owned Treatment Works (LeBrun)

A motion was made by Mayor Pro Tem LeBrun for the Council to recommend to the Platinum Roads Panel to work with City Staff to provide an assessment and recommendations for the two most important areas: 1) Drainage Area between 3 & 7 Westwood, 4 Westwood & 7 Brookhollow to Brookhollow, and 2) Jack Miller.

The motion was seconded by Councilmember Grummert.

An executive session began at 5:58 PM with City Attorney Bud Wymore. The executive session ended and the meeting reconvened at 6:12 PM.

A roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Grummert, Councilmember Brizendine, Mayor Pro Tem LeBrun, Councilmember Pulley

The motion carried with a 5-0-0 vote.

4. Discuss and Take Appropriate Action on Requesting the Appropriate Board or City Staff to Apply to the United States Department of Transportation for Possible Additional Funding for Connectivity Within Woodcreek (Grummert)

Councilmember Grummert made a motion to move as written. The motion was seconded by Councilmember Pulley.

After discussion, the motion was clarified for the Platinum Roads Panel to work with City Staff to apply for appropriate grants.

A roll call vote was taken.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Brizendine, Councilmember Grummert, Councilmember Pulley, Councilmember Hines

The motion carried with a 5-0-0 vote.

5. Discuss and take appropriate action for the Parks and Recreation Board to consider application for a grant to the Lower Colorado River Authority (LCRA) Community Development Partnership Program to enhance and possibly expand green space and park opportunities (LeBrun)

Mayor Pro Tem LeBrun made a motion that the Parks and Recreation Board work with their Council Liaison to submit a grant application to the Council for a LCRA grant by July 13th so the Council can vote on the application. The motion was seconded by Councilmember Pulley.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Brizendine, Councilmember Grummert, Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun

The motion carried with a 5-0-0 vote.

6. Discuss and Take Appropriate Action on Adding, Removing or Changing Traffic Signs of the City of Woodcreek, Texas (Grummert)

Councilmember Grummert made a motion to move as written for discussion purposes. The motion was seconded by Councilmember Pulley.

After discussion, Councilmember Hines made a motion to send a condensed packet prepared by Councilmember Grummert to the Platinum Roads Panel to consider additional signage for pedestrian safety and improving entrances with an effort to decrease speed.

The motion was seconded by Councilmember Pulley.

An amendment was made by Councilmember Hines for the Platinum Roads Panel to report back to the City Council. The motion was seconded by Councilmember Grummert.

A roll call vote was held on the amendment.

Voting Yea: Councilmember Brizendine, Councilmember Grummert, Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun

The amendment carried with a 5-0-0 vote.

A roll call vote was held on the main motion.

Voting Yea: Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Brizendine, Councilmember Grummert

The motion carried with a 5-0-0 vote.

7. Discuss and Take Appropriate Action on an Ordinance to Update and Change Title IX General Regulations, Chapter 91 Trees (Hines)

A public comment was offered by citizen Suzanne Mac Kenzie.

Councilmember Hines made a motion to move as written for discussion purposes. The motion was seconded by Councilmember Grummert.

At discussion, several edits on the proposed ordinance were recommended.

A motion was made by Councilmember Hines to send the ordinance to the Tree Board with the suggested edits. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Hines, Councilmember Grummert, Councilmember Brizendine, Mayor Pro Tem LeBrun

The motion carried with a 5-0-0 vote.

8. Discuss and Take Appropriate Action on an Ordinance Amending Title IX "General Regulations," Adding Chapter 98 "Street Trees, Right-of-Way Public Greenspaces, and City Parks" to the City of Woodcreek Code of Ordinances (Hines)

Councilmember Hines made a motion to move as written and stated. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Brizendine, Mayor Pro Tem LeBrun, Councilmember Hines, Councilmember Pulley

The motion carried with a 5-0-0 vote.

A meeting recess commenced at 7:43 PM.
The meeting reconvened at 7:50 PM.

9. Discuss and Take Appropriate Action on Requesting the Tree Board to Create a Tree Inventory of Trees Located on City Owned Properties, such as City Parks, and Present Findings to the City Council (Grummert)

Councilmember Grummert made a motion to move as written. The motion was seconded by Mayor Pro Tem LeBrun.

After discussion, a roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Brizendine, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

The motion carried with a 5-0-0 vote.

10. Discuss and Take Appropriate Action on a Resolution of the City of Woodcreek, Texas Updating the City's Procurement Policy (Hines)

Councilmember Hines made a motion to move as written and stated. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made to edit the document to remove the second sentence in "II. D. Purchase of Goods" that begins with "Authorized employees ..." and to add to "II. C. a. Daily Operations and Regular Maintenance" the words "emergency services." Minor edits such as renumbering were included.

A roll call vote on the amendment was held.

Voting Yea: Councilmember Pulley, Councilmember Hines, Councilmember Grummert, Councilmember Brizendine, Mayor Pro Tem LeBrun

The amendment carried with a 5-0-0 vote.

A roll call vote on the main motion with amendments was held.

Voting Yea: Councilmember Hines, Councilmember Grummert, Councilmember Brizendine, Mayor Pro Tem LeBrun, Councilmember Pulley

The motion carried with a 5-0-0 vote.

11. Discuss and Take Appropriate Action on a Resolution of the City of Woodcreek, Texas Update the City's Fund Balance Policy (Hines)

Councilmember Hines made a motion to move as written and stated. The motion was seconded by Councilmember Pulley.

After discussion, an amendment to the motion was made by Councilmember Hines to replace the word "reserves" under "General Financial Goals: 1. General Fund:" with the word "funds" and to revise the last sentence under "COMPREHENSIVE FUND BALANCE POLICIES 4) Policy on Acceptable Minimal Level of Fund Balance" to reflect that the reserves not fall below \$500,000.

A roll call vote was held on the amendment.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Brizendine, Councilmember Pulley

The amendment carried with a 5-0-0 vote.

A roll call vote on the main motion was held.

Voting Yea: Councilmember Pulley, Councilmember Hines, Councilmember Grummert, Councilmember Brizendine, Mayor Pro Tem LeBrun

The main motion carried with a 5-0-0 vote.

12. Discuss and Take Appropriate Action on Establishing a 65 Years or Older or Disabled Tax Exemption for the City of Woodcreek, Texas (Grummert)

Councilmember Grummert made a motion to move as written. The motion was seconded by Councilmember Hines.

At discussion, an amendment was made by Councilmember Hines to have City Staff request from Jenifer O'Kane, the Hays County Tax Assessor-Collector to prepare an impact statement of the overall revenue effect of a \$20,000 tax exemption for homeowners over 65 and disabled persons. The amendment was seconded by Mayor Pro Tem LeBrun.

A roll call vote on the amendment was held.

Voting Yea: Councilmember Hines, Councilmember Grummert, Mayor Pro Tem LeBrun, Councilmember Pulley

Voting Nay: Councilmember Brizendine

The amendment carried with a 4-1-0 vote.

A roll call vote on the main motion was held.

Voting Yea: Councilmember Brizendine, Councilmember Grummert, Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun

The motion carried with a 5-0-0 vote.

13. Discuss and Take Appropriate Action on Directing Staff to Prepare and Send a Roads and Financing Packet to the Platinum Panel (Hines)

Councilmember Hines requested that this agenda item be removed.

14. Discussion and Take Possible Action on Nominations to City Boards, Commissions, and/or Committees (Rasco)

Mayor Rasco nominated Woodcreek resident Dorothy Tasian to the Tree Board.

Councilmember Hines made a motion that Dorothy Tasian be appointed to the Tree Board. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Hines, Councilmember Grummert, Councilmember Brizendine, Mayor Pro Tem LeBrun

The motion carried with a 5-0-0 vote.

Mayor Rasco nominated Woodcreek resident Nan Simpson as an Alternate Member of the Tree Board.

Councilmember Pulley made a motion that Nan Simpson be appointed to the Tree Board as an Alternate Member. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Mayor Pro Tem LeBrun, Councilmember Pulley, Councilmember Hines

Voting Nay: Councilmember Brizendine

The motion carried with a 4-1-0 vote.

ADJOURN

Mayor Rasco adjourned the meeting at 9:09 PM.

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary