PLATINUM ROADS PANEL
January 19, 2023; 5:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Abney called the meeting to order at 5:33PM.

ROLL CALL and ESTABLISH QUORUM

PRESENT
Chairperson Cody Abney
Vice-Chair Ed Fleming
Panelist Jack Boze
Panelist Rogers Holt
Alt. Panelist Joe Kotarba
Council Liaison Linnea Bailey

ABSENT
Panelist Jill Bloom
Alt. Panelist Aurora LeBrun

STAFF PRESENT
City Manager Kevin Rule
Office Admin. Maureen Mele

PUBLIC COMMENTS

No Public Comments were offered.

CONSENT CALENDAR

1. Approval of Meeting Minutes from December 8, 2022.

A motion was made by Vice-Chair Fleming to approve the meeting minutes from December 8, 2022 (15:34). The motion was seconded by Chairperson Abney.

A roll call vote was held.

Voting Yea: Panelist Holt, Panelist Boze, Vice-Chair Fleming, Chairperson Abney, Panelist Kotarba

The motion carried with a 5-0-0 vote.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

Report by Platinum Roads Panel Liaison.

Council Liaison Bailey reported that she requested some clerical changes to the Request For Proposal (RFP) submitted by K. Friese. In addition, Council Liaison Bailey prefers the type of chip seal as was completed on Palmer Lane some years ago.

Report by City Manager.

City Manager Rule noted that a meeting has been scheduled for Jan. 24, 2023 regarding the drainage at Westwood Dr. at the intersection of Brookhollow Dr. This meeting is to listen to residents about the drainage issues in this area. Twenty-four nearby residents along with the Double J Ranch Golf Club were sent letters regarding the meeting.

Manager Rule clarified that the RFP from K. Friese is an RFP proposal, not an actual RFP.   In addition, Manager Rule has spoken with Ryan Thomas of K. Friese about the RFP for the road bond funding and the RFP is scheduled to be available by the beginning of the summer.

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

NEW BUSINESS

2. Introduction of New and Acknowledge Returning Panel Members and Alternates.

New and returning panel members and alternates were thanked by Chairperson Abney.

3. Election of Chairperson and Vice-Chairperson for 2023.

Panelist Boze made a motion to nominate Cody Abney for Chairperson and Ed Fleming for Vice-Chair in 2023 (54:55). The motion was seconded by Panelist Holt.

A roll call vote was held.

Voting Yea: Panelist Boze, Vice-Chair Fleming, Chairperson Abney, Alt. Panelist Kotarba, Panelist Holt

The motion carried with a 5-0-0 vote.

4. Discuss and Take Appropriate Action on the K Friese Request for Proposal (RFP) for Residential Chip Seal Project Report from January 9, 2023.

A discussion was held about the width of the streets for the chip seal project. Ryan Thomas of K. Friese stated that there will be a pre-bid and pre-construction meeting to inform bidders on the desired width of the streets and that K Friese will mark areas with the desired width prior to the pre-bid meeting. In addition, K. Friese will have personnel on-site to confirm that all the city's expectations are met.

Alt. Panel Member Kotarba exited the meeting at 6:17PM.

The RFP language was discussed and clarified.

A motion was made by Panelist Boze that K. Friese modify the RFP Article 4 - 4.02 Subsurface and Physical Conditions A. to say "No reports of adverse subsurface conditions are known to the owner." (1:28). The motion was seconded by Vice-Chair Fleming.

A roll call vote was held.

Voting Yea: Vice-Chair Fleming, Chairperson Abney, Panelist Holt, Panelist Boze

The motion carried with a 4-0-0 vote.

A motion was made by Chairperson Abney that the Panel recommend to City Council to proceed with this RFP and put it out to bid. (1:32) The motion was seconded by Vice-Chair Fleming.

A roll call vote was held.

Voting Yea: Panelist Boze, Vice-Chair Fleming, Chairperson Abney, Panelist Holt

The motion carried with a 4-0-0 vote.

ANNOUNCEMENTS

ADJOURN

Chairperson Abney adjourned the meeting at 6:51PM.

_____   _____
 Cody Abney, Chairperson   **Suzanne Mac Kenzie, City Secretary**