

**CITY COUNCIL MEETING (CITY HALL)**  
**July 12, 2023; 6:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Mayor Rasco called the Meeting to Order at 6:30P.

**MOMENT OF SILENCE**

**PLEDGES**

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Mayor Jeff Rasco  
Mayor Pro Tem Brent H. Pulley  
Councilmember Linnea R. Bailey  
Councilmember Chrys Grummert  
Councilmember Bob Hambrick  
Councilmember Debra Hines

STAFF PRESENT

City Manager, Kevin Rule  
City Secretary, Suzanne Mac Kenzie  
City Attorney(Interim), Roger Gordon

**PUBLIC COMMENTS**

Public Comments were offered.

Mayor Rasco called for a Motion on **Item #11**.

Motion was made by Council Member Hambrick to remove the item based on Public Comments.  
Council Member Bailey offered a second, but not before Mayor Rasco stated there was no second.

Mayor Rasco moved **Item #5** up on the Agenda.

Mayor Rasco moved **Item #3** up on the Agenda.

Mayor Rasco moved **Item #4** up on the Agenda.

Recess 7:20P – 7:27P

## CONSENT CALENDAR

1. Approval of Regular Meeting Minutes from June 14, 2023.
2. Approval of Financial Statements for May 2023. *(Rule)*

Motion was made by Council Member Grummert to approve the Regular Meeting Minutes from June 14, 2023 and approval of the Financial Statements for May 2023. Motion was seconded by Council Member Hines.

A roll call vote was held.

Voting Yea: Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Hines, Mayor Pro Tem Pulley

Motion Passed: 5-0-0.

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

*Report by Planning and Zoning Committee Liaison.*

Platinum Roads Panel did not hold a meeting on July 5<sup>th</sup> due to not having a quorum. Tentative Special Meeting on July 18<sup>th</sup>.

*Report by Ordinance Review Committee Liaison.*

Chapters 90, 93 and 94 are complete. No meeting in August. Want to adjust the Formation Ordinance.

*Report by Parks and Recreation Board Liaison.*

Playscape and Gazebo are in the works. Augusta Park has enlisted CYJ Volunteers to clean up. There are several donation offers in the works.

*Report by Platinum Roads Panel Liaison.*

There were 3 bidders who attended the Pre-Bid Meeting. K.Friese will be updating the bid package. July 25<sup>th</sup> bids are due and will be evaluated. Panel meets on August 1<sup>st</sup> to make recommendation to Council.

*Report by Tree Board Liaison.*

There are vacancies for Alternate Members. Working on grants for Oak Wilt mediation. Working on dates for Earth Day (next) and Arbor Day tentative for October 28<sup>th</sup> or November 11<sup>th</sup>

*Report by City Manager.*

Bulk Item Pick Up is this weekend, starting at 7A; Brush Pickup starts July 17<sup>th</sup>.

City-Wide Garage Sale had 42 participants - \$5.00 is being donated to Parks and Recreation.

TML Conference in Dallas is October 4-6. If you want to attend, please let him know.

Code Administrator – still taking applications until Friday at 4P; City Attorney taking applications until July 27<sup>th</sup>; Roads RFP bids due July 25<sup>th</sup>; City Arborist position is open until filled. All postings are on the City Website.

Parks has a meeting tomorrow. Larger pieces have been ordered.

Parks and Roads Projects are estimated to be completed by Spooktacular 2023.

Council Member Grummert requested update on Pending City Business.

**REPORT OF SPECIAL (Select or Ad Hoc) COMMITTEES** - None

**SPECIAL ORDERS** - None

**UNFINISHED BUSINESS AND GENERAL ORDERS** - None

## **NEW BUSINESS**

3. **Receive Briefing from Stifel, Nicolaus & Company, Inc., Regarding Pricing Summary of the City's General Obligation Bonds, Series 2023, and Matters Incident Thereto.** *(Rule)*  
*Item was covered earlier in the meeting.*

4. **Consider and Possibly Take Action to Adopt An Ordinance Authorizing and Ordering the Issuance of City of Woodcreek, Texas General Obligation Bonds, Series 2023; Prescribing the Terms and Form Thereof; Making Other Provisions Regarding Such Bonds, Including Use of the Proceeds Thereof, and Matters Incident Thereto.** *(Rule)*

Motion was made by Council Member Hines that the City Council adopt the Ordinance authorizing and ordering the issuance of City of Woodcreek, Texas General Obligation Bonds, Series 2023, which is before the Council. Motion was seconded by Council Member Grummert.

A roll call vote was held.

Voting Yea: Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Hines

Motion Passed: 5-0-0.

5. **Presentation of the Spirit of Woodcreek Award to the Team at Camp Young Judaea.** *(Pulley/Hines)*

*Item was covered earlier in the meeting.*

6. **Discuss and Take Possible Action on Resolution 2023-07-12-03, Amending Regular Council Meeting, Frequency, Location, and Time.** *(Rasco)*

(A) Motion was made by Council Member Grummert to adopt Resolution 2023-07-12-03. Motion was seconded by Council Member Hines.

(B) An Amended Motion was offered by Council Member Hambrick (as a friendly amendment) to have one regular meeting per month. Motion was seconded by Council Member Bailey.

(C) An Amended Motion was made by Mayor Pro Tem Pulley to stipulate that each Council Member can submit no more than 2 agenda items, subject to the Mayor's discretion, each meeting lasts for three(3) hours max and a simple majority vote can close debate. Motion was seconded by Council Member Grummert.

A roll call vote was held on the Amended Motion. (C)

Voting Yea: Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey, Council Member Hambrick

Voting Nay: Council Member Grummert

Motion Passed: 4-1-0.

A roll call vote was held on the Amended Motion. (B)

Voting Yea: Council Member Hambrick,

Voting Nay: Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert

Motion Failed: 1-4-0.

A roll call vote was held on the Main Motion. (A)

Voting Yea: Council Member Grummert, Council Member Hambrick, Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey

Motion Passed: 5-0-0.

7. **Discuss and Take Appropriate Action on Resolution 2023-07-12-04, Amending the City of Woodcreek Social Media Policy Approved November 09, 2022.** *(Rule)*

(A) Motion was made by Mayor Pro Tem Pulley to take appropriate action on Resolution 2023-07-12-04, amending the City of Woodcreek Social Media Policy approved November 09, 2022. Motion was seconded by Council Member Bailey.

(B) An Amended Motion was made by Council Member Grummert that language be included [in the Social Media Policy] that in the absence of a City Manager, that the Mayor fulfills the duties as set forth in the Social Media Policy and a draft [of the Policy] comes back to Council for approval. Motion was seconded by Council Member Hines .

A roll call vote was held on the Amended Motion. (B)

Voting Yea: Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Hines, Mayor Pro Tem Pulley

Motion Passed: 5-0-0.

A roll call vote was held on the Main Motion. (A)

Voting Yea: Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Hines

Motion Passed: 5-0-0.

8. **Discuss and Take Appropriate Action on Resolution 2023-07-12-01 of the City of Woodcreek, Texas Update the City's Fund Balance Policy, Amending The Fund Balance Policy Approved August 10, 2022.** (Rule)

Motion was made by Mayor Pro Tem Pulley to approve Resolution 2023-07-12-01 of the City of Woodcreek, Texas [to] update the City's Fund Balance Policy, amending the Fund Balance Policy Approved August 10, 2022 .Motion was seconded by Council Member Bailey.

A roll call vote was held.

Voting Yea: Council Member Grummert, Council Member Hambrick, Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey

Motion Passed: 5-0-0.

9. **Discuss and Take Appropriate Action on Resolution 2023-07-12-02 of the City of Woodcreek, Texas Amending the City's Procurement Policy Dated May 25, 2022.** (Rule)

Motion was made by Mayor Pro Tem Pulley to approve the Resolution 2023-07-12-02 of the City of Woodcreek, Texas amending the City's Procurement Policy dated May 25, 2022. Motion was seconded by Council Member Hambrick.

A roll call vote was held.

Voting Yea: Council Member Hambrick, Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert

Motion Passed: 5-0-0.

10. **Discuss and Take Appropriate Action to Send the Packet Documents for this Item to the Planning and Zoning Commission and the Ordinance Review Committee for Review.** (Grummert)

Mayor Rasco pulled this item from the Agenda.

11. **Review and Discuss the City of Woodcreek Comprehensive Plan and Take Possible Action in Accordance with the Comprehensive Plan Goals, Strategies, and Action Plans.** (Hines)

Motion was made by Council Member Hines to recommend that Council discuss the Comprehensive Plan and consider setting out a plan for next steps necessary to address or achieve items identified. Motion was seconded by Council Member Grummert.

Council Member Hines withdrew this motion after discussion.

An Amended Motion was made by Mayor Pro Tem Pulley to indefinitely postpone this [item]. Motion was seconded by Council Member Bailey.

NOTE was offered by City Attorney Gordon that "indefinite postponement" has a 90-day limit.

*{Mayor Pro Tem Pulley wanted to withdraw this motion, but it had already been restated by the Mayor so it must be voted upon.}*

A roll call vote was held on the Amended Motion.

Voting Yea: Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Hines

Motion Failed: 5-0-0.

**ANNOUNCEMENTS** – None

**ADJOURN**

Mayor Rasco adjourned the Meeting at 9:17P

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**Jeff Rasco, Mayor**

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**Suzanne Mac Kenzie, City Secretary**

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