

**SPECIAL PLATINUM ROADS PANEL MEETING**  
**December 08, 2022; 5:30 PM**  
**Woodcreek, Texas**

---

**MINUTES**

**CALL TO ORDER**

Meeting was called to order at 5:31PM.

**ROLL CALL AND ESTABLISH QUORUM**

**PRESENT**

Vice-Chair Cody Abney  
Panelist Jill Bloom  
Panelist Ed Flemming  
Council Liaison, Linnea Bailey

**ABSENT**

Panelist Joe Green

**STAFF PRESENT**

City Manager, Kevin Rule  
City Secretary, Suzanne Mac Kenzie  
Office Admin, Maureen Mele

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT AGENDA**

**1. Approval of Platinum Panel Meeting Minutes from October 20, 2022.**

Motion was made by Panelist Fleming to approve Platinum Panel Meeting Minutes from October 20, 2022, as written. (2:32) Motion was seconded by Panelist Bloom.

**REGULAR AGENDA**

**2. Presentation and Discussion with Mr. Aaron Jones, Maintenance Supervisor at Hays County Roads Department.**

(52 Min) Mr. Aaron Jones is the Maintenance Supervisor for Hays County. It is his responsibility to coordinate internally the inspection of approximately 800 miles of roads in Hays County and define the type of work that will be needed on the roads: chip seal within the county and hot mix within the cities.

The City of Woodcreek previously had an interlocal agreement with Hays County to assist in the assessment and preparation of estimates for the repair of the City's roads back in 2013-2014. He would be happy to assist when asked, schedule and staff permitting.

Helpful hints that were provided to the Panel: 1. Whenever Hays County has to write RFPs for contractors to perform work, instead of performing it internally, they do background checks on the contractors and use legal verbiage within the contracts to enforce scheduled timelines; 2. Use TxDOT averages to estimate costs of project(s); 3. Estimate turnkey projects for unit price versus overlay price; 4. Include "add or make changes" language to include any additional issues that may arise upon construction.

Additional information provided was that Chip Seal work is generally performed April through October, annually, due to weather constraints. i.e. Cooler weather stiffens the oil and the oil will release the rock in the Chip Seal.

New product options are always coming available and he can provide feedback for any questions.

**3. Election of Chairperson and Possibly Vice-Chairperson.**

Motion was made by Panelist Fleming to nominate Vice-Chair Cody Abney and the Chairperson. (55:55). Motion was seconded by Panelist Bloom.

Motion was made by Chair Abney to nominate Panelist Fleming as Vice-Chair. (56:54) Motion was seconded by Panelist Bloom.

City Manager Rule made announcement about Parliamentary Training opportunity in January; evaluation of agendas for meetings; the need to correct some of the Panel's previous motions; and the enclosure that would be included with the letters to the residents affected by the proposed Drainage Project.

**4. Review and Recap of Nov. 9, 2022 Preliminary Report with K Friese Reps - Abe Salinas and Vanessa Molina on Analysis of Drainage Issues.**

Mr. Salinas confirmed his understanding of the changes that needed to be made to the RFP.

**5. Discuss and Take Appropriate Action for the Drainage Improvements to be Funded by the Coronavirus Local Fiscal Recovery Funds (2021CLFRF) Awarded to the City Under the American Rescue Act Plan of 2021 (ARPA).**

Motion was made by Chair Abney to request that the RPF originally submitted by K.Friese be corrected under "Article 2 - The Project" to reflect the inclusion of Wilson Circle as the Add Alternate Street, rescinding the original motion from the September 22, Platinum Panel Meeting. Motion was seconded by Panelist Bloom.

**6. Discuss and Take Appropriate Action on Presentation by City Staff on Rescinding Motions from Prior Meetings Regarding City Streets For Repair Covered by \$227,000 Budget Item.**

Motion was made by Chair Abney to rescind the motion made on October 20, 2022, approving the minutes from the September 22nd Platinum Roads Meeting and adding the amended minutes from September 22nd to the Consent Agenda for the December 15th Platinum Roads Panel Meeting. (1:31:00) Motion was seconded by Panelist Bloom.

Motion was made by Chair Abney to rescind the motion made on December 8, 2022, approving the minutes from the October 20th Platinum Roads Panel Meeting and adding the amended minutes from October 20th Meeting to the Consent Agenda for the December 15th Platinum Roads Panel Meeting. (1:33:00) Motion was seconded by Vice-Chair Fleming.

**7. Discuss and Take Appropriate Action on Report from K Friese Rep - Ryan Thomas, on Analysis and Options for the Low-Volume Streets to be Funded from the General Reserve Budget.**

Panel will await revised RPF based on corrected motion. City Staff also needs to receive a response from the affected residents before action can be taken.

No action was taken on this item.

**8. Review, Discuss and Take Appropriate Action on Future Plans for Road Improvements to be Funded by Bond Package.**

Council Liaison Bailey mentioned that she has conducted a traffic analysis.

No action was taken on this item.

**ADJOURN**

Meeting was adjourned at 7:02PM.

---

**Cody Abney, Chairperson**

---

**Suzanne Mac Kenzie, City Secretary**