

CITY COUNCIL MEETING (CITY HALL)
November 08, 2023; 6:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Rasco Called the Meeting to Order at 6:30PM.

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
Mayor Pro Tem Brent H. Pulley
Councilmember Linnea R. Bailey
Councilmember Chrys Grummert
Councilmember Bob Hambrick
Councilmember Debra Hines

STAFF PRESENT

City Manager, Kevin Rule
City Secretary, Suzanne MacKenzie
City Attorney, Charles Zech - A representative of Denton, Navarro, Rocha, Bernal & Zech P.C.

PUBLIC COMMENTS

No Public Comments were Offered.

CONSENT CALENDAR

1. Approval of Regular Meeting Minutes From October 25, 2023.

Motion was made by Council Member Hines to approve the Consent Agenda. Motion was seconded by Mayor Pro Tem Pulley.

A roll call vote was taken.

Voting Yea:

Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Hines

Motion Passed: 5-0-0

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

2. **Report on the Ordinance Review Committee's November 7th of 2023 meeting.**

No action was taken at the last meeting on invisible and electric fences.
The Committee will submit a report on Parking Ordinance recommendations.

3. **Platinum Road Panel Meeting of October 19, 2023.**

Contract is 95% complete. Minor items are outstanding, such as signs and striping.
Panel is waiting on a report from K.Friese regarding new procedures for road cuts.
City does not own the section of road between "City Maintenance Ends" sign and the entrance to Cypress Point - it is Private Property.
The next Platinum Roads Panel Meeting is scheduled for Jan 2024.

4. **Report by City Manager.**

Report on drainage projects intended - what is pending under K.Friese?
Updates on Jack Miller, Westwood, use of ARPA funds (Hines)

There are no current drainage projects. Staff is awaiting an update on K.Friese projects.
Funds previously referred to as "ARPA Funds" have been transferred to Capital Project Funds.

REPORT OF SPECIAL (Select or Ad Hoc) COMMITTEES - None

SPECIAL ORDERS - None

UNFINISHED BUSINESS AND GENERAL ORDERS – None

NEW BUSINESS

5. **Discuss and Take Appropriate Action on a Re-designation of Funding and Work for the Second Annual City of Woodcreek Beautification Project.** (Hines)

Motion was made by Council Member Hines that Council postpone the Stonehouse Project and take up the Triangle Gazebo Garden Project for the second annual Beautification Project of 2023.

A roll call vote was taken.

Voting Yea:

Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert, Council Member Hambrick,

Motion Passed: 5-0-0

6. **Discuss and Take Appropriate Action on a Change Order for Added Scope and Fee to Address Driveway Transition Improvements Related to the 2023 Roads Project.** (Hines)

Motion was made by Council Member Hines to approve a Change Order for added scope and fee to address driveway transition improvements related to the 2023 Woodcreek Roads Project.

After discussion, Council Member Hines withdrew her motion at 7:18PM.

Motion was made by Council Member Hines to create an Ad Hoc Committee of Council Members to travel the streets and work with Staff and develop a program to address driveway approach and transitions.

A roll call vote was taken.

Voting Yea:

Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Hines

Motion Passed: 5-0-0

Staff was directed to turn over their list of addresses with missing driveway approaches and "short driveways" that don't meet the main street.

7. **Discuss and Take Possible Action on A Conversion and Consolidation of the City Functions of Website Update and Maintenance and Agenda Preparation into CivicsPlus Software.** (Rule)

City Manager Rule explained that the quote in the packet for a new website for the City, including an agenda system, came in under budget and if approved, would begin implementation in the first quarter of 2024.

Motion was made by Council Member Grummert to approve the purchase of the CivicsPlus software. Motion was seconded by Council Member Bailey.

A roll call vote was taken.

Voting Yea:

Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert, Council Member Hambrick,

Motion Passed: 5-0-0

ANNOUNCEMENTS

ADJOURN

Mayor Rasco Adjourned the Meeting at 7:26PM.

Jeff Rasco, Mayor

Suzanne MacKenzie, City Secretary