

**TREE BOARD MEETING (CITY HALL)**  
**September 11, 2023; 4:30 PM**  
**Woodcreek, Texas**

---

**MINUTES**

**CALL TO ORDER**

Chair Ramos Called the Meeting to Order at 4:30P.

**MOMENT OF SILENCE**

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Chairperson Iris Ramos  
Vice-Chair Jacob McElroy  
Member Terri Burney-Bisett  
Member Nanci Coddington  
Member Dorothy Tasian  
Alt. Member Cheryl Mills

ABSENT

None

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT CALENDAR**

1. Approval of Regular Tree Board Meeting Minutes from August 14, 2023.

Motion was made by Member Tasian to approve the Consent Agenda. Motion was seconded by Member Burney-Bissett.

A roll call vote was held.

Voting Yea:

Member Burney-Bissett, Member Tasian, Member Coddington, Vice-Chair McElroy, Chair Ramos

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

Report by Tree Board Liaison.

**REPORT OF SPECIAL (Select or Ad Hoc) Committees - None**

**SPECIAL ORDERS - None**

## UNFINISHED BUSINESS AND GENERAL ORDERS

2. **Discuss and Take Possible Action on Preliminary Reports from Board Members Regarding Arbor Day Celebration on November 4, 2023.** (Ramos)

Discussion was held on this item, including date and time of event: November 4, 2023 10AM to 2:00PM.

Motion was made by Member Burney-Bissett to request closure of Brookhollow from 10AM to 2:00PM. Motion was seconded by Member Tasian.

A roll call vote was held.

Voting Yea:

Member Burney-Bissett, Member Tasian, Member Coddington, Vice-Chair McElroy, Chair Ramos

Motion Passed: 5-0-0.

## NEW BUSINESS

3. **Discuss and Take Possible Action Regarding City-Wide Tree Survey of Public Trees, Rights of Way and Parks.** (Ramos)

Motion was made by Vice-Chair McElroy to delay the Tree Survey and associated training until the Spring of 2024 and that the issuance of the report required by §30.14 of the Tree Ordinance be delayed until after the Survey has been completed. Motion was seconded by Member Tasian.

A roll call vote was held.

Voting Yea:

Member Burney-Bissett, Member Tasian, Member Coddington, Vice-Chair McElroy, Chair Ramos

Motion Passed: 5-0-0.

4. **Discuss and Take Possible Action on the Establishment of City Communication With The Tree Board Regarding Trimming, Removal and Replacement of City Trees.** (Ramos)

Motion was made by Chair Ramos that the City Council give priority for the hiring of a Certified Arborist so that they can conduct a tree assessment of all trees in Public Areas in the Spring of 2024 and report directly to the Tree Board with recommendations, including possible treatment plans. Motion was seconded by Member Tasian.

A roll call vote was held.

Voting Yea:

Member Burney-Bissett, Member Tasian, Member Coddington, Vice-Chair McElroy, Chair Ramos

Motion Passed: 5-0-0.

**ANNOUNCEMENTS**

Next Meeting Date: October 9, 2023.

Please bring laptops and a personal copy of the agenda and other documents, as needed.

**ADJOURN**

Chair Ramos Adjourned the Meeting at 6:49PM.

---

**Iris Ramos, Chairperson**

---

**Suzanne Mac Kenzie, City Secretary**