

**SPECIAL TREE BOARD MEETING (CITY HALL)**  
**October 10, 2023; 4:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Ramos Called the Meeting to Order at 4:37PM

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Chairperson Iris Ramos  
Vice-Chairperson Jacob McElroy  
Board Member Terri Burney-Bisett  
Board Member Dorothy Tasian  
Alt. Member Cheryl Mills

**ABSENT**

Board Member Nanci Coddington  
Council Liaison Brent H. Pulley

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT CALENDAR**

1. **Approval of Regular Tree Board Meeting Minutes From September 11, 2023.**

Item was tabled until minutes roll call can be synchronized with the meeting video.

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS**

*Report by Tree Board Liaison. –*

Via email, Board was asked to provide information regarding street closure request and any other needs, to be approved by Council.

*Report by City Manager. –* No report was provided.

**REPORT OF SPECIAL (Select or Ad Hoc) Committees - None**

**SPECIAL ORDERS - None**

## UNFINISHED BUSINESS AND GENERAL ORDERS

2. **Discuss and Take Possible Action on Preliminary Reports From Board Members Regarding Arbor Day Celebration on November 4, 2023.**

No action was taken on this item.

## NEW BUSINESS

3. **Discuss and Take Possible Action on the Requisition of Monies From Tree Fund To Purchase Trees For Public Parks.**

Chair Ramos made a motion to request \$1,000 from Tree Fund to purchase and install a desert tree at Triangle Park for Arbor Day Event. Motion was seconded by Member Burney-Bisett.

A roll call vote was held.

Voting Yea:

Chair Ramos, Vice-Chair McElroy, Member Burney-Bisett

Motion Passed: 3-0-0

4. **Discuss and Take Possible Action Regarding Potential Grant Opportunities with the Texas Forestry Service.**

Chair Ramos made a motion that Council explore grant opportunities to fund tree replacement in the City of Woodcreek's public parks and rights-of-way. Motion was seconded by Vice-Chair McElroy.

A roll call vote was held.

Voting Yea:

Chair Ramos, Vice-Chair McElroy, Member Burney-Bisett

Motion Passed: 3-0-0

5. **Discuss and Take Possible Action Regarding Live Oak Tree Damaged at 50 Brookmeadow Drive by Alpha Paving on September 29, 2023.**

Member Burney-Bisett made a motion to request that the tree destroyed by Alpha Paving on 50 Brookmeadow Drive be appraised for value and installation by a Certified Arborist and that funds be allocated to tree planting Fund for replacement for future purchases in parks. Motion was seconded by Vice-Chair McElroy.

A roll call vote was held.

Voting Yea:

Chair Ramos, Vice-Chair McElroy, Member Burney-Bisett

Motion Passed: 3-0-0

6. **Discuss and Take Possible Action to Schedule A Special Tree Board Meeting Prior to the Arbor Day Celebration, In Addition To Canceling the Regular Tree Board Meeting on November 13, 2023.**

No action was taken on this item.

#### **ANNOUNCEMENTS**

Next Meeting Date: October 30, 2023

Please bring your own copy of the agenda and other documents, as needed.

#### **ADJOURN**

Chair Ramos Adjourned the Meeting at 6:37PM

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**Iris Ramos, Chairperson**

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**Suzanne MacKenzie, City Secretary**