

TREE BOARD MEETING (CITY HALL)
February 12, 2024; 4:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Ramos Called the Meeting to Order at 4:37PM.

ROLL CALL and ESTABLISH QUORUM

PRESENT

Chairperson, Iris Ramos

Vice-Chairperson, Jacob McElroy

Board Member Terri Burney-Bisett *Arrived at 4:41PM*

Board Member Nanci Coddington

Board Member Cheryl Mills

PUBLIC COMMENTS

Public Comment by Jeff Aylor, Double J Golf Ranch Club, were to be offered before the agenda item.

CONSENT AGENDA

1. Approval of Regular Tree Board Meeting Minutes From January 8, 2024.

Motion was made by Vice-Chairperson McElroy to approve the regular Tree Board Meeting minutes from January 8, 2024. Motion was seconded by Member Coddington.

A roll call vote was held.

Voting Yea:

Vice-Chairperson McElroy, Member Coddington, Member Mills

Motion Passed: 3-0-1.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

2. Report From Tree Board Chair.

- a. New Members and Terms for Tree Board Members.
- b. Status on Double J Ranch Golf Club Meeting.
- c. Report research for City Arborist.

3. Report From Tree Board Liaison.

- a. Tree Board Request To Council For \$1,000 to Purchase and Plant A Desert Willow Tree at Augusta Park.
- b. Tree Board Request To Council For City To Provide \$1500 For Tree Damaged at 50 Brookmeadow.

REGULAR AGENDA

4. **Discuss and Take Possible Action On A Variance Request from the Double J Ranch Golf Club For The Removal of Two(2) Heritage Oak Trees, Located At 1 Pro Lane.**

Motion was made by Chairperson Ramos to proceed with discussion on this particular topic. Motion was seconded by Vice-Chairperson McElroy.

A roll call vote was held.

Voting Yea:

Member Coddington, Member Mills, Chairperson Ramos, Member Burney-Bisett

Voting Nay:

Vice-Chairperson McElroy

Motion Passed: 4-1-0.

Motion was made by Chairperson Ramos to table this request for the variance and call a special meeting in two weeks to discuss it fully with Double J and support a plan going forward. Motion was seconded by Vice-Chairperson McElroy.

An Amended Motion was made by Chairperson Ramos to table this request and call a special meeting on February 26th. Motion was seconded by Member Burney-Bisett.

A roll call vote was held on the Amended Motion.

Voting Yea:

Vice-Chairperson McElroy, Member Burney-Bisett, Member Coddington, Member Mills, Chairperson Ramos

Motion Passed: 5-0-0.

A roll call vote was held on the Main Motion.

Voting Yea:

Member Burney-Bisett, Member Coddington, Member Mills, Chairperson Ramos

Voting Nay:

Vice-Chairperson McElroy

Motion Passed: 4-1-0.

**** 6:11PM Chairperson Ramos Called a Recess.**

**** 6:18PM Chairperson Ramos Reconvened the Meeting.**

5. **Discuss and Take Possible Action On Nominations For Tree Board, Chairperson.**

Motion was made by Member Burney-Bisett to nominate Iris Ramos as Chairperson of the Tree Board. Motion was seconded by Member Mills.

A roll call vote was held.

Voting Yea:

Member Mills, Chairperson Ramos, Vice-Chairperson McElroy, Member Burney-Bisett, Member Coddington

Motion Passed: 5-0-0.

6. **Discuss and Take Possible Action On Nominations For Tree Board, Vice-Chairperson.**

Motion was made by Chairperson Ramos to nominate Jacob McElroy as Vice-Chairperson of the Tree Board. Motion was seconded by Member Burney-Bisett.

A roll call vote was held.

Voting Yea:

Chairperson Ramos, Vice-Chairperson McElroy, Member Burney-Bisett, Member Coddington, Member Mills

Motion Passed: 5-0-0.

7. **Discuss and Take Possible Action Regarding Tree Board/ Individual Goals for 2024.**

Discussion was held on this item. No voting action was taken.

8. **Discuss and Take Possible Action For Arbor Day Celebration, Scheduled For April 27, 2024.**

Discussion was held on this item. No voting action was taken.

9. **Discuss and Take Possible Action Regarding Board Member Research On Developing A Tree Care and Management Plan For the City of Woodcreek.**

Discussion was held on this item. No voting action was taken.

10. **Discuss and Take Possible Action Regarding Planting A Desert Willow Tree At The Triangle in Spring of 2024.**

Discussion was held on this item. No voting action was taken.

11. **Schedule A Training Day For Tree Survey Software Instruction with Jacob McElroy.**

Discussion was held on this item. No voting action was taken.

ANNOUNCEMENTS

Next Meeting Date: March 11, 2024.

ADJOURN

Chairperson Ramos Adjourned the Meeting at 7:26PM.

Chairperson, Iris Ramos

Suzanne MacKenzie, City Secretary