



CITY COUNCIL MEETING

January 22, 2024 at 6:00 PM

WolfForth City Hall - 302 Main Street WolfForth, TX

MINUTES

CALL MEETING TO ORDER

Meeting called to order by Mayor Addington at 6:00pm

INVOCATION - Council Member Austin Brashier

PLEDGE OF ALLEGIANCE - Council Member David Cooper

ROLL CALL AND ESTABLISH A QUORUM

PRESENT

Mayor Charles Addington

Council member David Cooper

Council member Gregory Stout

Mayor Pro Tem Doug Hutcheson

Council member Charlotte McDonald

Council member Austin Brashier

SAFETY REVIEW

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion.

Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

There were no public comments

CONSENT AGENDA

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to accept the consent agenda

Motion made by Council member Cooper, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

1. Consider and take appropriate action on minutes from January 8, 2024 Council meeting

2. Consider and take appropriate action on December 2023 departmental reports

3. Consider and take appropriate action on a Resolution 2024-001: Second Reading

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH
AUTHORIZING THE ECONOMIC DEVELOPMENT CORPORATION TO ISSUE A LOAN
FOR CONSTRUCTION OF BUILDING EXPANSION AND RELATED
INFRASTRUCTURE TO EXPAND AN EXISTING WOLFFORTH BUSINESS, KNOWN
AS ALL HALE MEATS, LLC.

4. Consider and take appropriate action on Resolution 2024-002

A RESOLUTION OF THE CITY OF WOLFFORTH, TEXAS, APPROVING THE
INVESTMENT PORTFOLIO SUMMARY FOR THE QUARTER ENDED DECEMBER 31,
2023 AND PROVIDING AN EFFECTIVE DATE.

5. Consider and take appropriate action on Resolution 2024-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH
AUTHORIZING PARTICIPATION IN THE TEXPOOL INVESTMENT POOLS AND
DESIGNATING AUTHORIZED REPRESENTATIVES

6. Consider and take appropriate action on a Resolution 2024-004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS
APPROVING A PARTICIPATION AGREEMENT WITH TEXPOOL INVESTMENT
POOLS; AND PROVIDING AN EFFECTIVE DATE

7. Consider and take appropriate action on request from the Frenship Foundation for Leadership for Hotel Occupancy Tax funds in the amount of \$4,000
8. Consider and take appropriate action on request for Hotel Occupancy Tax Funds in the amount of \$1500 for Frenship Tiger Relays
9. Consider and take appropriate action on updated agreement with Walker RPR Services, Inc for infrastructure inspection services
10. Consider and take appropriate action on Pay Request No 4 from UCA for 12-inch Loop Line Project
11. Consider and take appropriate action on updating Texas Division of Emergency Management Form 147, appointment of Emergency Management Coordinator for the City of Wolfforth
12. Consider and take appropriate action on Ordinance 2024-001

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH
AMENDING THE CITY OF WOLFFORTH CODE OF ORDINANCES BY AMENDING
ARTICLE 13.03 DROUGHT CONTINGENCIES AND WATER CONSERVATION PLAN;
ADDING ARTICLE 13.03A WATER CONSERVATION; AUTHORIZING THE
ESTABLISHMENT OF THE CITY WATER CONSERVATION MEASURES; PROVIDING
A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN
CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.

13. Consider and take appropriate action on approval of payment to Allen Doggett Construction for Wastewater Treatment Plant aeration repairs
14. Consider and take appropriate action on Resolution 2024-005

A RESOLUTION OF THE CITY OF WOLFFORTH CITY COUNCIL AUTHORIZING THE
FILING OF A GRANT APPLICATION WITH THE HOMELAND SECURITY GRANTS
DIVISION OF THE OFFICE OF THE GOVERNOR FOR A STATE HOMELAND
SECURITY PROGRAM GRANT (SHSP) FY2024; PROJECT TITLE SPECIALITY TEAM
SUSTAINMENT, GRANT 4713701; AUTHORIZING THE MAYOR TO ACT ON BEHALF

OF THE CITY OF WOLFFORTH CITY COUNCIL IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF WOLFFORTH CITY COUNCIL WILL COMPLY WITH THE GRANT REQUIREMENTS.

REGULAR SESSION

15. PUBLIC HEARING: Consider and take appropriate action on a public hearing regarding an amendment to the Wolfforth Zoning Ordinance 14.05.001-Residential District Standards for minimum front yard setbacks for a cul-de-sac.

Public hearing was opened by Mayor Addington at 6:12pm

Concerns voiced by Council members Brashier and Hutcheson regarding vehicles blocking sidewalks or vehicles sticking out into the street with a smaller setback requirement.

Council member Brashier stated he didn't believe a reduction of the required setback was in the City's best interest.

Comments made by Michael Adams with OJD Engineering spoke in terms of the measurement of 15 feet from the property line which should not effect sidewalk access.

Public hearing was closed at 6:20pm

16. Consider and take appropriate action on Ordinance 2024-002

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AMENDING CITY OF WOLFFORTH ZONING ORDINANCE BY AMENDING CHAPTER 14 ZONING; AMENDING § 14.02.002 PROCEDURES AND § 14.05.001 RESIDENTIAL DISTRICT STANDARDS; ALLOWING FOR AN ADMINISTRATIVE ADJUSTMENT FOR GARAGE SETBACKS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

Motion to pass ordinance 2024-002

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member Cooper.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald

Voting Nay: Council member Brashier

17. PUBLIC HEARING: Consider and take appropriate action on a public hearing to consider a zoning change by the City of Wolfforth from C3 to M1 for the construction of a furniture warehouse for 1.75 acres at BLK AK SEC 25 AB 246 TR NE ACS: 4.53.

Mayor Addington opened the public hearing at 6:22pm.

There were no comments from the public.

Public hearing was closed at 6:25pm.

18. Consider and take appropriate action on Ordinance 2024-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AMENDING THE ZONING MAP AS IT RELATES TO PROPERTY KNOWN AS TRACT 1.75 ACRES OF BLK AK SEC 25 AB 246 TR NE ACS: 4.53, WOLFFORTH, TEXAS, BY AMENDING THE ZONING DESIGNATION FROM C-3 TO M-1;; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES AND PORTIONS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance 2024-003

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member McDonald.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

19. PUBLIC HEARING: Consider and take appropriate action on a public hearing to consider a zoning change by the City of Wolfforth from R1 to C2 for BLK D6 SEC 31 AB 435 TR 4 NORTH OF HWY .690 acres (current location of Chelo's)

Public hearing was opened by Mayor Addington at 6:26pm

No public comments

Public hearing was closed at 6:31pm

20. Consider and take appropriate action on Ordinance 2024-004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS AMENDING THE ZONING MAP AS IT RELATES TO PROPERTY KNOWN AS 740

HWY 62-82, WOLFFORTH, TEXAS, BY AMENDING THE ZONING DESIGNATION FROM R-1 TO C-3; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES AND PORTIONS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance 2024-004

Motion made by Council member Cooper, Seconded by Council member McDonald.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

21. Consider and take appropriate action on Resolution 2024-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS APPROVING A LEASE AGREEMENT WITH FRENSHIP YOUTH BASEBALL FOR THE PATTERSON PARK BASEBALL COMPLEX; AND PROVIDING AN EFFECTIVE DATE

Changes to contract highlighted in blue included usage limited from 7am to 11:30pm, City is responsible for deep irrigation and lighting. Playing surface must be kept smooth. City will groom parking lots and the league will submit an annual report to the City Council each year. League has been renting a roll-off for extra trash pickup during league play. This contract states that the City will provide adequate trash service to the league and the City Manager will ensure that occurs.

Motion to approve Resolution 2024-006

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member McDonald.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

22. Consider and take appropriate action on Wolfforth Economic Development Corporation amended bylaws

Motion to approve the amended by-laws for the Wolfforth EDC

Motion made by Council member McDonald, Seconded by Council member Brashier.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson,

Council member McDonald, Council member Brashier

23. Consider and take appropriate action on Final Plat for Iron Horse Lots 177-372 and Tracts E-G

Motion to approve the Final Plat for Iron Horse Lots 177-372 and Tracts E-G with conditions
1. Final Walk-through with City Engineer (Kenny Friar), Public Works Director (Randy Hall), Fire Chief (Lance Barrett), Inspector (Walker), and Director of Development Services (Tara Tomlinson). 2. Final Acceptance per City of Wolforth Ordinance Sec 10.10 Improvements Required before filing of Final Plat.

Motion made by Council member Brashier, Seconded by Council member Cooper.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

24. Consider and take appropriate action on adding a Safe Haven Baby Box to the fire station

Motion to approve moving forward with the installation of a Safe Haven Baby Box at the Fire Station and cover any cost that goes into that installation and annual maintenance in the future.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member McDonald.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

25. Consider and take appropriate action on notice of application for housing credits from Overland Property Group for The Residence at Preston Trails

Discussion on TDHCA pre-application notification regarding housing tax credit application for the Reserves at Preston Trails. The application should include a request to the City for a letter of support at a future date. No action needed at this time.

26. Consider and take appropriate action on project progress report from City Manager

City Manager gave a summary a current projects including Harvest well houses, Overlook wells still need an amended contract at this time, Elevated Storage Tank design is approved and Kimley Horn is wrapping up design of water loop lines to support the EST. Another railroad

crossing permit will be needed. 12" loop line project remains under construction and Lubbock Water Disinfection system is ongoing with the installation of the PAX system coming in the next month. Booster Pump upgrade is complete.

No action taken

EXECUTIVE SESSION

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

The City Council entered into Executive Session at 7:25pm

27. 551.071 Consultation with Attorney: To consult with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 – Open Meetings (i) Chapter 380 Agreement - Wolfforth Land Company

551.074. Personnel Matters: A governmental body may conduct a closed meeting to deliberate the evaluation of a public officer or employee. (i) City Manager

RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

The City Council reconvened into open session at 7:51pm

Motion to allow City Attorney to work with City Manager for employment contract agreement to send to the Mayor for signature

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member Brashier.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Mayor Pro Tem Hutcheson requests a thank you letter for Safe Haven Baby Box participants.

ADJOURN

Motion to adjourn at 7:55pm

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Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member McDonald.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

PASSED AND APPROVED THIS THE 5th DAY OF FEBRUARY, 2024.

Charles Addington, II, Mayor

ATTEST:

Terri Robinette, City Secretary

DRAFT