

**GUEVARA LAW, P.C.**  
**ATTORNEY/CLIENT ENGAGEMENT AGREEMENT**

THIS ENGAGEMENT AGREEMENT (“Agreement”) is made this \_\_\_ day of August 2024 by and between the City of Wolfforth “Client” and Guevara Law, P.C., “Attorney” and will become effective on October 1, 2024.

Client, in consideration of services to be rendered by Attorney to Client, retains Attorney to represent Client as City Attorney in connection with the operations of Client and as requested by the Client.

Client and Attorney agree:

1. Attorney will devote its professional abilities to any matter to which Client so directs, strive to keep Client informed of all significant developments, and be available to answer inquiries. Client agrees to fully cooperate with Attorney, including but not limited to keeping Attorney advised of all developments related to any matter to which Client has requested that Attorney address, informing Attorney promptly of any change in Client’s contact person or telephone number, and promptly responding to Attorney’s inquiries.
2. Client empowers Attorney to take all steps as City Attorney deemed by Attorney to be advisable, including contracting with other firms and attorneys to provide legal services for Client.
3. Client agrees to compensate Attorney for services at the following rates:

Partner: \$260.00/hour

Senior Associate/Of Counsel: \$240.00/hour

Associate: \$220.00/hour

Legal Assistant/Secretary \$65.00/hour

For copy jobs of less than 200 hundred pages, copies made at one of our offices will not be billed. After 200 pages, a copy job will be billed at \$0.08 per page. Out of pocket expenses including, but not limited to, postage, filing fees, shipping and copies not made at one of our offices, will be billed to the Client at our cost. Client agrees to pay to Attorney these costs.

Client will be billed travel time and mileage or rental car and fuel for trips on behalf of City. Travel time will be billed at \$65.00 per hour. Mileage on behalf of Client will be

billed at the applicable IRS Standard Mileage Rate. Client agrees to pay to Attorney these costs.


4. Client has the right to cancel this Agreement and terminate Attorney's representation at any time by written notice to Attorney. Client understands that Attorney has the right to cancel this Agreement and withdraw from representing Client if any of the Attorney's invoices are not paid by Client within thirty (30) days of the date that Attorney sends them to Client or if Attorney concludes for any other reason that Attorney is unable to represent Client. Attorney will provide written notice in the event that Attorney decides to withdraw from representation.
5. In the event any legal action is taken to enforce this Agreement, Client consents to jurisdiction of the courts of the State of Texas and Attorney and Client agree that venue shall lie in Williamson County, Texas. This Agreement shall be construed under the laws of the State of Texas without regards to conflict of laws provisions.
6. Client and Attorney agree that this Agreement can only be amended by a written document signed by both Client and Attorney.

City of Wolfforth

Guevara Law, P.C.

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Charles Addington, II, Mayor



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Michael A. Guevara, Attorney