

**PLANNING AND ZONING COMMISSION
DECEMBER 12, 2023
WOLFFORTH CITY HALL
COUNCIL CHAMBERS
302 MAIN STREET
WOLFFORTH, TEXAS**

MEMBERS PRESENT: Rebekah Peer, Michael Adams, Robert Garcia, Charlotte McDonald

MEMBERS ABSENT: Kyle Reeves, Russell Dabbs

OTHERS PRESENT: City Manager Randy Criswell, Director of Development Services Tara Tomlinson

Robert Garcia opened the meeting at 5:31 p.m.

1. There were no public comments.
2. **PUBLIC HEARING:** Conduct a Public Hearing to consider a zoning change by the City of Wolfforth from R-1 to C-3 and include a Special Use Permit for Meat Processing with a Retail Front for the construction of an additional facility at BLK D6 SEC 24 AB 884 TR A 1.00 acres (Currently the location of All Hale Meats). Robert Garcia opened the public hearing at 5:32pm and after no comments were presented, closed the hearing at 5:32pm.
3. Motion by Michael Adams, second by Charlotte McDonald to recommend to the City Council the zoning change by the City of Wolfforth from R-1 to C-3 and include a Special Use Permit for Meat Processing with a Retail Front for the construction of an additional facility at BLK D6 SEC 24 AB 884 TR A 1.00 acres. Motion carried unanimously.
4. **PUBLIC HEARING:** Conduct a Public Hearing to consider an amendment to the Wolfforth Zoning Ordinance Section 501-Residential District Regulations- Minimum Front Yard Setbacks for a cul-de-sac. Robert Garcia opened the public hearing at 5:37pm and after no comments were presented, closed the hearing at 5:38 pm.
5. Motion made by Charlotte McDonald, second by Rebekah Peer for staff to compile information on requirements according to ADA and City Ordinances for parking encroaching on sidewalks. Item will be readdressed on the January Planning and Zoning meeting. Motion carried unanimously.
6. With no other business to come before the Committee, motion was made by Charlotte McDonald, second by Rebekah Peer to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 5:53 pm.

PASSED AND APPROVED THIS THE 9TH DAY OF JANUARY, 2024.

ATTEST:

Tara Tomlinson, Director of Development Services

Kyle Reeves, Chair of Planning and Zoning Board