



## AGENDA ITEM COMMENTARY

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<b>MEETING NAME:</b>	City Council Meeting
<b>MEETING DATE:</b>	December 2, 2024
<b>ITEM TITLE:</b>	Consider and take appropriate action on Resolution 2024-048, a Resolution designating signatories for GLO grant administration
<b>STAFF INITIATOR:</b>	Tara Tomlinson, Director of Development Services

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### BACKGROUND:

Recently, the City of WolfForth was granted funds through the General Land Office Community Development Block Grant-Mitigation Program to update our comprehensive plan. On November 18<sup>th</sup>, Randy Criswell, Rick Scott, Terri Robinette and Tara Tomlinson participated in a Kick-off meeting with our grant advisor. One of the requirements is to designate authorized signatures for both contractual documents and documents requesting funds. A resolution by the City Council is necessary to approve the following signatures:

- Contractual Documents: City Manager, Assistant City Manager, City Secretary and Director of Development Services.
- Financial Documents: City Manager and City Secretary

### EXHIBITS:

1. Resolution
2. Depository/Authorized Signatories Designation Form

### COUNCIL ACTION/STAFF RECOMMENDATION:

The city recommends approval of Resolution 2024-048