

(unapproved draft)



# CITY COUNCIL MEETING

March 03, 2025 at 6:00 PM

Wolfforth City Hall - 302 Main Street Wolfforth, TX

## MINUTES

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### **CALL MEETING TO ORDER**

Meeting was called to order by Mayor Addington at 6:00 PM.

### **INVOCATION - Mayor Addington**

### **PLEDGE OF ALLEGIANCE - Councilmember Place 3 Hutcheson**

### **ROLL CALL AND ESTABLISH A QUORUM**

#### **PRESENT**

Mayor Charles Addington

Councilmember Place 1 David Cooper

Councilmember Place 2 Wesley Houck

Mayor Pro Tem Doug Hutcheson

Councilmember Place 4 Charlotte McDonald

Councilmember Place 5 Austin Brashier

### **SAFETY REVIEW**

### **CITIZEN ENGAGEMENT**

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

*(unapproved draft)*

There were no public comments.

## **RECOGNITION AND PROCLAMATIONS**

Oath of Office for Newly Appointed Chief of Police Patrick Austin

City of Wolfforth Library - 2024 Achievement of Excellence Award

## **CONSENT AGENDA**

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Item #5, consider and take appropriate action on Ordinance 2025-004, was removed from the Consent Agenda and tabled until the March 17, 2025 meeting.

Motion to approve the Consent Agenda items 2-4 and 6-8.

Motion made by Councilmember Place 4 McDonald, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

Motion to table item #5 to the March 17, 2025 Meeting

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

2. Consider and take appropriate action on City Council Meeting minutes from February 3, 2025
3. Consider and take appropriate action on January 2025 departmental reports
4. Consider and take appropriate action on Ordinance 2025-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH  
AMENDING THE CITY OF WOLFFORTH CODE OF ORDINANCES BY AMENDING  
CHAPTER 15 STREETS, SIDEWALKS AND OTHER PUBLIC WAYS, ARTICLE 15.03  
CONSTRUCTION, ALTERATION AND REPAIR OF SIDEWALKS, CURBING,  
DRIVEWAYS AND GUTTERS, DIVISION 4 SPECIFICATIONS § 15.03.106 DRIVEWAYS  
INTO PRIVATE PROPERTY; ADDING ADMINISTRATIVE REVIEW FOR DRIVEWAYS  
ON A PORTION OF DONALD PRESTON DRIVE; PROVIDING A SEVERABILITY

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CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT  
HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

5. Consider and take appropriate action on Ordinance 2025-004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH  
AMENDING THE CITY OF WOLFFORTH CODE OF ORDINANCES BY AMENDING  
CHAPTER 12 TRAFFIC AND VEHICLES, ARTICLE 12.04 PARKING REGULATIONS §  
12.04.004 DONALD PRESTON DRIVE; PROHIBITING PARKING IN THE DONALD  
PRESTON DRIVE RIGHT-OF-WAY; PROVIDING A SEVERABILITY CLAUSE;  
PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND  
PROVIDING AN EFFECTIVE DATE.

6. Consider and take appropriate action on Payment Request #3 from UCA for the 12" EST  
Distribution line install.
7. Consider and take appropriate action on Payment Request #3 from Landmark Structures for the  
Alcove EST Construction
8. Consider and take appropriate action on Resolution 2025-009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH  
APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF WOLFFORTH AND REGION 16 EDUCATION SERVICE  
CENTER.

## **REGULAR SESSION**

9. Consider and take appropriate action on appointments for the Planning and Zoning  
Commission and Board of Adjustment.

Motion to appoint Jonathan Singer to the Planning and Zoning Commission and Robert Garcia  
and Melisa James to the Board of Adjustment.

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.  
Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem  
Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

10. Consider and take appropriate action on bulky waste collection discussion.

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City Manager Randy Criswell presented to the Council some options for a bulky waste site. This site will be more convenient and usable to the citizens of Wolfforth. Options are being explored to automate entry and survey the site so that it can be unmanned.

Location was discussed by Council and the proposed location on Main Street was generally acceptable by Council with possible movement farther north on the parcel. Council believes that a 10' chain link fence with privacy slats would be acceptable. There should be no additional cost for the use of the facility.

Motion to approve site with modifications, with 10' chain link fence with privacy, automated controls and security cameras, and for staff to analyze the impact on rates and present findings at a later meeting.

Motion made by Councilmember Place 1 Cooper, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

11. Consider and take appropriate action on Resolution 2025-007

A RESOLUTION OF THE CITY OF WOLFFORTH, TEXAS FINDING THAT THE STATEMENT OF INTENT OF ATMOS ENERGY CORP., WEST TEXAS DIVISION TO CHANGE RATES FILING WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

Motion to approve Resolution 2025-007

Motion made by Councilmember Place 4 McDonald, Seconded by Councilmember Place 5 Brashier.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

12. Consider and take appropriate action on Resolution 2025-008

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS  
APPROVING A PROPOSAL WITH 720 DESIGN INC FOR WOLFFORTH PUBLIC  
LIBRARY MASTER PLAN SERVICES; AND PROVIDING AN EFFECTIVE DATE

Motion to approve Resolution 2025-008

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 2 Houck.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

13. Consider and take appropriate action on requests for funds to stock Preston Manor Park and Patterson Park lakes with fish.

Tom Sinclair presented a request from the PID#2 Board for funds to stock the Preston Manor Park pond at a cost of \$3,597. The fish package would include catfish, bass, crappie among others and would increase recreation within the park.

Motion to approve fish packages from Stock My Pond for both Preston Manor Park and Patterson Park in the amount of \$8,000.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

14. Consider and take appropriate action on recommendation to withdraw TWDB sewer funding application.

City Manager Criswell updated the Council on a Texas Water Development Board funding application that had been submitted in 2022. The application was for the construction of a wastewater treatment plant. Since that time, the cost of a Wastewater Treatment Plant has increased substantially and the City has researched other, more cost efficient options.

At this time, Staff is recommending withdrawing the TWDB application until such time as the City's wastewater treatment plant options are finalized.

Motion to withdrawal TWDB application.

Motion made by Councilmember Place 1 Cooper, Seconded by Councilmember Place 4 McDonald.

*(unapproved draft)*

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

15. Consider and take appropriate action on report from staff regarding 4<sup>th</sup> on 5<sup>th</sup> celebration.

The 4th on the 5th Celebration has outgrown the manpower of the City and the location at Patterson Park. Staff has explored other options to provide a unique and family friendly event for citizens utilizing a new location with better crowd control and updated entertainment options.

The Council voiced their support of the new location and event. No formal action was taken.

## **EXECUTIVE SESSION**

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

This City Council convened into Executive Session on March 3, 2025 at 7:25 PM.

16. 551.071 Consultation with Attorney: To consult with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 – Open Meetings (i) Third Party Consulting Agreements
17. 551.072. Deliberation Regarding Real Property; Closed Meeting. A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
18. 551.087 Deliberations Regarding Economic Development Negotiations: to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of financial or other incentive to a business prospect. (i) Project Gumball

## **RECONVENE INTO OPEN SESSION**

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

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The City Council reconvened into open session on March 3, 2025 at 8:20 PM.

Motion to approve contract for the purchase of real property located at 411 3rd Street.

Motion made by Councilmember Place 5 Brashier, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

### **COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

### **ADJOURN**

Motion to adjourn at 8:31 PM

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

### **PASSED AND APPROVED THIS THE 17TH DAY OF MARCH 2025**

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Charles Addington, II, Mayor  
City of Wofforth, Texas

ATTEST:

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Terri Robinette, City Secretary