

Bid Evaluation

Project Title: RFQ for Comprehensive Planning Services: City of Wolfforth

Date: December 17, 2024

Time: 3:00 pm

Opened by: Tara Tomlinson, Director of Development Services

Witness: Rick Scott, Assistant City Manager

Evaluation Criteria	Bidder #1- Kimley-Horn
Criteria #1- Does the consulting firm have knowledge and experience with the City of Wolfforth?	Yes
Criteria #2- Does the consulting firm have experience with comprehensive planning activities and programs?	Yes, over 6 projects mentioned and samples submitted.
Criteria #3- Does the consulting firm have understanding of the technical approach needed for a grant through the Texas General Land Office Community Development Block Grant-Mitigation Resilient Communities Program?	Yes
Criteria #4- Does the consulting firm have availability and capability of staff? Are qualifications of project team submitted?	Yes, 11 staff members as part of project team. All have qualification sheets attached.
Criteria #5- Does the consulting firm have the ability to complete the project in a timely manner?	Yes, timeline attached with benchmarks and milestones listed over a 12-month period.
Criteria #6- Does the consulting firm have integrity and compliance with public policy?	Yes
Criteria #7- Is the location of the office in or near Lubbock with available staff?	Yes, multiple staff on team reside in Lubbock area.



Tara Tomlinson- Director of Development Services



Rick Scott- Assistant City Manager