



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council Meeting
MEETING DATE:	January 6, 2025
ITEM TITLE:	Consider and take appropriate action on Resolution No. 2025-002.
STAFF INITIATOR:	Tara Tomlinson, Director of Development Services.

BACKGROUND:

On December 2, 2024, the City initiated a Request for Qualifications (RFQ) process to identify potential consultants for assisting with the City's Comprehensive Plan and Flood Damage Prevention Ordinance. As part of this process, we solicited DBE (disadvantaged business enterprises) consultants and ultimately received three requests for information. The deadline for submitting proposals was December 17, 2024, and Kimley-Horn was the sole firm to submit a proposal. After reviewing the submission and evaluating the qualifications of Kimley-Horn, city staff recommends awarding the contract to Kimley-Horn to develop the Comprehensive Plan and Flood Damage Prevention Ordinance, funded through the Community Development and Revitalization GLO Grant.

EXHIBITS:

1. Resolution
2. Award Letter
3. Proposal
4. Evaluation Sheet

COUNCIL ACTION/STAFF RECOMMENDATION:

City staff recommends approval of Resolution No. 2025-002.