

(unapproved draft)



CITY COUNCIL MEETING

October 07, 2024 at 6:00 PM

WolfForth City Hall - 302 Main Street WolfForth, TX

MINUTES

CALL MEETING TO ORDER

Meeting was called to order by Mayor Addington at 6:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL AND ESTABLISH A QUORUM

PRESENT

Mayor Charles Addington

Councilmember Place 1 David Cooper

Councilmember Place 2 Wesley Houck

Mayor Pro Tem Doug Hutcherson

Councilmember Place 4 Charlotte McDonald

Councilmember Place 5 Austin Brashier

SAFETY REVIEW

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking.

Speakers shall address the City Council with civility that is conducive to appropriate public discussion.

Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

City Council Meeting Minute October 7, 2024

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There were no public comments.

RECOGNITION AND PROCLAMATIONS

1. Recognition of the Lilley Family
2. Recognize the appointment of Randy Hall as City of Wolfforth's Director of Public Works

CONSENT AGENDA

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve the consent agenda.

Motion made by Councilmember Place 4 McDonald, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

3. Consider and take appropriate action on September 16, 2024 City Council meeting minutes
4. Consider and take appropriate action on second reading of Resolution 2024-033, EDC land purchase, legal description Crestridge TR F.
5. Consider and take appropriate action on request for Hotel Occupancy Tax funds in the amount of \$2,000 for Frenship Basketball Boosters Annual Regional Tournament
6. Consider and take appropriate action on UCA Pay Request #5 and #6 for the Chloramine Conversion Phase 2 Project
7. Consider and take appropriate action on UCA Pay Request #1 for water main extension for new fire department facility.
8. Consider and take appropriate action on Payment Request from Parkhill / Missouri Petroleum for the 2024 Seal Coat Program.

REGULAR SESSION

9. Public Hearing: Consider and take appropriate action on business improvement grant funds for 2024-2025 fiscal year.

A public hearing is held by the governing body in order for the public to hear the facts and offer their opinions. The governing body is not obligated to engage in dialogue with those present.

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This will be the second year for the Business Improvement Grant Program on behalf of the EDC. In FY 2024, two BIG Grants were presented.

Opened at 6:07 PM

There were no public comments

Closed at 6:08 PM.

10. Consider and take appropriate action on first reading of Resolution 2024-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH
AUTHORIZING THE EXTENSION OF THE BUSINESS IMPROVEMENT GRANT
PROGRAM TO PROMOTE NEW AND EXPANDED BUSINESS DEVELOPMENT.

Motion to approve first reading of Resolution 2024-038

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.
Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem
Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

11. Consider and take appropriate action on report from City of Wolfforth Library

Library Director Kimberly Brantley-Sallee gave a report including the Library's latest
Accreditation in the category for City's over 10,000 in population. Several grants have recently
been received including an HEB grant. The 501c3 for the Library Building Fund has been
created and a capital campaign will begin shortly.

12. Consider and take appropriate action on annual report from Frenship Youth Baseball

Motion to table this item until October 21, 2024

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.
Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem
Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

13. Consider and take appropriate action on request to limit vehicular traffic in Frenship Mesa on
Halloween night

This event in Frenship Mesa has become a large draw to the community. Members of the
neighborhood report more than 1700 trick-or-treaters and came to City staff for help to make
the neighborhood the safest it can be for the event. The Police Department has developed a plan

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to close roads into the Frenship Mesa neighborhood to outside traffic. Residents will be allowed to come in to the neighborhood through an entrance on the north.

Motion to approve the vehicular traffic plan for Frenship Mesa for Halloween night.

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

14. Receive report from staff on recent Bond Rating analysis from S&P Global

City Manager Randy Criswell discussed with the City Council the recent bond ratings call with S&P Global. The City had received a AA- rating in 2021. The City received its improved 2024 rating at AA. There are only two cities in our region, Amarillo and Lubbock, that are ranked higher and Wolfforth is the only city of its size in the area with this rating.

15. Discuss and consider adoption of an Ordinance 2024-035 Authorizing the Issuance and Sale of up to \$12,750,000 of City of Wolfforth, Texas Combination Tax and Revenue Certificates of Obligation For Water System Improvements, Series 2024; Levying an Annual Ad Valorem tax For The Payment of Said Certificates; Approving a Paying Agent/Registrar Agreement and an Official Statement; and Enacting Other Provisions Relating to the Subject.

Paul Jasin with Specialized Public Finance presented the bids received for the 2024 issuance of Certificates of Obligation for water capital improvements. The City received seven bids for the issuance of \$12,750,000. Robert W. Baird & Co, Inc was the winning big with a 4.008% interest rate. This will be a 30 year term and will close on October 30, 2024.

Motion to approve the agenda item as written.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

16. Consider and take appropriate action on update from Kimley-Horn regarding progress and schedule of elevated storage tank project.

Chandler Sheilds and Marcus Michaelwics with Kimley-Horn gave an update on the 0.5 MG EST. This project began in July 2022 by first reviewing the TCEQ criteria and submitting plans for TCEQ approvals. Project was advertised for bid opening on 10/29/2024 with a Notice to Proceed estimated for December 2024.

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Council favors the option of a precast concrete fence around the entire perimeter.

Operational impacts of removing two existing 0.05 MG tanks were discussed and water modeling was used to determine recommendations. Peak demand with total build-out of the Harvest and Overlook subdivisions was studied. The two existing 0.05 MG tanks would not be needed for the new system.

Mayor directed Staff to place this item on the October 21 agenda with examples of ideas for the logo for the side of the tank.

17. Consider and take appropriate action on bids received for manufactured home for Fire/EMS.

Motion to award the bid for a manufactured home from Solitaire Homes of Lubbock in the amount of \$130,351.73 for Fire and EMS.

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson. Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

18. Consider and take appropriate action on adopting Ordinance 2024-036

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING CHAPTER 3, ARTICLE XIV – PROPERTY MAINTENANCE CODE OF THE CODE OF ORDINANCES BY ADOPTING THE 2021 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion to approve Ordinance 2024-036

Motion made by Councilmember Place 5 Brashier, Seconded by Councilmember Place 2 Houck.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

19. Consider and take appropriate action on Ordinance 2024-037

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING CHAPTER 6, ARTICLE III – STAGNANT WATER, WEEDS, AND RUBBISH

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WHICH SHALL BE AMENDED TO UNWHOLESOME CONDITIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion to approve Ordinance 2024-037

Motion made by Councilmember Place 1 Cooper, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

20. Discussion pertaining to possible development of City Council handbook

Councilmember Brashier would like staff to begin the formation of a Council handbook which includes dress code, code of conduct, and a source of information for new and current Councilmembers that would answer questions. Councilmembers proposed a newly elected orientation session. Mayor Addington and City Manager Randy Criswell will work with other city staff to create an orientation presentation and brief manual for newly elected officials to bring back to Council and be ready for the election in May.

EXECUTIVE SESSION

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

The City Council convened into Executive Session at 7:44 PM.

- 21. 551.089 Deliberation Regarding Security Devices or Security Audits: To deliberate certain security matters in accordance with Section 551.089 of the Texas Government Code (i) Information Technology and Cyber Security Contracts

RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

The City Council reconvened into open session at 8:07 PM

There was no action resulting from Executive Session.

COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

(unapproved draft)

Executive session update on Economic Development per Councilmember McDonald

New Logo Design ideas per Councilmember Houck

ADJOURN

Motion to adjourn at 8:13 PM.

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

PASSED AND APPROVED THIS THE 21ST DAY OF OCTOBER 2024.

Charles Addington, II, Mayor
City of Wolfforth, Texas

ATTEST:

Terri Robinette, City Secretary