



# CITY COUNCIL MEETING

May 06, 2024 at 6:00 PM

Wolfforth City Hall - 302 Main Street Wolfforth, TX

## MINUTES

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### CALL MEETING TO ORDER

Meeting was called to order at 6pm by Mayor Addington

### INVOCATION - Council member Stout

### PLEDGE OF ALLEGIANCE - Mayor Addington

### ROLL CALL AND ESTABLISH A QUORUM

#### PRESENT

Mayor Charles Addington

Council member Place 1 David Cooper

Council member Place 2 Gregory Stout

Mayor Pro Tem Doug Hutcheson

Council member Place 4 Charlotte McDonald

Council member Place 5 Austin Brashier

### SAFETY REVIEW

### CITIZEN ENGAGEMENT

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking.

Speakers shall address the City Council with civility that is conducive to appropriate public discussion.

Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

There were no public comments

## **RECOGNITION AND PROCLAMATIONS**

### **1. National Police Week - May 10-16, 2024**

Proclamation issued by Mayor Addington to the City of Wolfforth Police Department in honor of National Police Officer Week including May 15 as National Peace Officers Memorial Day.

### **2. Danielle Sweat - Economic Development Institute Graduate**

Mayor Addington recognized EDC Director Danielle Sweat on her completion of the EDI Institute. The Oklahoma University EDI Institute includes 117 hours of intensive instruction for the economic development professional.

## **CONSENT AGENDA**

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve consent agenda.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member Cooper.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

### **3. Consider and take appropriate action on minutes from April 15, 2024 City Council meeting**

## **REGULAR SESSION**

### **4. Consider and take appropriate action on Presentation/Report from Gallagher Human Resources Consulting and Compensation on Compensation/Classification Study**

Larry Robertson with Gallagher presented findings from the Employee Compensation and Classification study that has just been completed. An employee meeting will also take place on Tuesday, May 7 to inform employees of the findings of the study.

Motion to approve compensation and classification study as presented by Gallagher.

Motion made by Council member Cooper, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

### **5. Consider and take appropriate action on Final Plat for DP Partners Coffee Addition.**

Motion to approve Final Plat DP Partners Coffee Addition.

Motion made by Council member McDonald, Seconded by Council member Cooper.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

6. Consider and take appropriate action on Resolution 2024-013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS APPROVING ENGAGEMENT LETTERS FOR FINANCIAL AUDIT SERVICES WITH BOLINGER, SEGARS, GILBERT & MOSS, LLP FOR FISCAL YEAR ENDING SEPTEMBER 30, 2024; AND PROVIDING AN EFFECTIVE DATE

Motion to approve Resolution 2024-013

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member McDonald.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

7. Consider and take appropriate action on Resolution 2024-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS ACCEPTING THE DONATION FROM NATIONAL EXPRESS LLC FOR A 2005 FREIGHTLINER C2 ; AND PROVIDING AN EFFECTIVE DATE

Motion to approve Resolution 2024-014

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member Cooper.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

8. Consider and take appropriate action on Board Appointments to Wolfforth EDC Board of Directors, Planning and Zoning Commission, and TIRZ #2 Board of Directors

Motion to appoint Kyle Reeves as Place 1, Robert Garcia as Place 2, Charlotte McDonald as Place 4 and Russell Dabbs as Alternate #1 to P&Z Commission.

Motion to appoint Glen Frick, Farley Reeves, Russell Thomasson to a 2 year term on EDC Board.

Motion to appoint Aubrey Brockman, Brandon Tyler and David Cooper to the TIRZ #2

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member McDonald.  
Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson,  
Council member McDonald, Council member Brashier

9. Consider and take appropriate action on update from staff regarding Fire/EMS fulltime implementation

City Manager Randy Criswell and Fire Chief Barrett updated the Council on the status of conversion to a full-time fire department. Staff is still waiting on the Code Study on the current station. Asbestos study has been completed and was clear.

Additional options are still being considered for housing.

10. Consider and take appropriate action on selection of meeting date and time for budget workshop #1

Budget workshops will begin on May 20 with short summary presentation.

First budget workshop date was set as June 10th at 3pm.

## **EXECUTIVE SESSION**

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

Council entered executive session at 6:55pm.

11. 551.071 Consultation with Attorney: To consult with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 – Open Meetings (i) Wolfforth Land Company 380 Agreement
12. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING. A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

## **RECONVENE INTO OPEN SESSION**

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

Executive session was adjourned at 7:55  
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No action was taken.

## **COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

### **ADJOURN**

Motion to adjourn at 7:56pm

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member McDonald.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

**PASSED AND APPROVED THIS THE 20TH DAY OF MAY, 2024.**

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Charles Addington, II, Mayor  
City of Wolfforth, Texas

ATTEST:

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Terri Robinette, City Secretary