



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council Meeting
MEETING DATE:	March 3, 2025
ITEM TITLE:	Consider and take appropriate action on Resolution 2025-008 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS APPROVING A PROPOSAL WITH 720 DESIGN INC FOR WOLFFORTH PUBLIC LIBRARY MASTER PLAN SERVICES; AND PROVIDING AN EFFECTIVE DATE
STAFF INITIATOR:	Kimberly Brantley, Library Director

BACKGROUND:

As you all are aware, Wolfforth is growing, and with that growth the Library has seen consist increase in usage and in person visits over the past decade, and we are not seeing that slowing down any time soon. When I spoke to you all about our priorities for this budget year, I mentioned the master planning services and concept design to prepare the Library for the future. This is a pivotal time in our Library's history and something that will allow us to continue serving our community for many years to come.

We have received a proposal from 720 Design for those services, which is included. This will be done in two parts, starting with the master plan and then the remodel and expansion design. The first part of the process will cost \$56,935 from which we will receive a complete master plan, which the Library has not had updated in 20 years. This year we petitioned Lubbock County to increase our support from \$14,754 to \$60,000 and they approved that request. We would like to put the \$45,246 increase towards the master planning services and request that the Council approve a budget amendment for the remaining portion. The second part of the proposal is quoted at \$36,840 and will not begin until the FY 25/26 budget and we will be including that in our budget request at that time. I will also propose to Lubbock County that they maintain the level of support for next year as well, which will assist in covering that expense.

720 Design provides a very specialized and comprehensive service for library planning, and there is not another company in the state that offers the scope of services that they do. This makes them a sole source company making it a non-competitive purchase. Additionally, based on the company's expertise, qualifications, and the specialized scope of their master planning and design services, competitive bidding is not possible for the services. The company was founded in 2007 by Maureen Arndt and is based out of Dallas, TX. The firm specializes in Library master planning, architecture, and interior designing for the modern library and has completed over 350 libraries across the country. They are very well known and respected throughout the state, and we are looking forward to the opportunity to work with them for our community.

EXHIBITS:

Resolution

Proposal for 720Design

Letter of Support – Tocker Foundation

COUNCIL ACTION/STAFF RECOMMENDATION:

Approve Resolution