



# CITY COUNCIL MEETING

April 01, 2024 at 6:00 PM

WolfForth City Hall - 302 Main Street WolfForth, TX

## MINUTES

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### **CALL MEETING TO ORDER**

Mayor Addington called the meeting to order at 6:00pm

### **INVOCATION - Council member Brashier**

### **PLEDGE OF ALLEGIANCE - Council member Cooper**

### **ROLL CALL AND ESTABLISH A QUORUM**

#### **PRESENT**

Mayor Charles Addington

Council member Place 1 David Cooper

Council member Place 2 Gregory Stout

Mayor Pro Tem Doug Hutcheson

Council member Place 4 Charlotte McDonald

Council member Place 5 Austin Brashier

### **SAFETY REVIEW**

### **CITIZEN ENGAGEMENT**

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking.

Speakers shall address the City Council with civility that is conducive to appropriate public discussion.

Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

No public comments

## **RECOGNITION AND PROCLAMATIONS**

1. April 2024 National Child Abuse Awareness Month

Mayor Addington presented a Proclamation naming April 2024 as National Child Abuse Awareness Month in Wolfforth, Texas.

## **CONSENT AGENDA**

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve the Consent Agenda.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member McDonald.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

2. Consider and take appropriate action on minutes from March 18, 2024 City Council meeting
3. Consider and take appropriate action on acceptance of dedication of easement from Frenship ISD for water main installation

## **REGULAR SESSION**

4. Consider and take appropriate action on approval for Lubbock County Critical Needs Funding usage for Wolfforth Fire EMS.

Motion to approve the budget for Lubbock County Critical Needs Funding for Wolfforth Fire Department.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member Cooper.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

5. PUBLIC HEARING: Consider and take appropriate action on a zoning change from C-3 to M-1 at BLK AK SEC 25 AB 246 TR NE 12 (1.83 Acres) and SE ¼ of BLK AK SEC 25 AB 246 TR NE9 for a total of 2.35 acres.

Director of Development Services Tara Tomlinson gave details to the Council regarding this zoning request from MMR Reality. This location will be used for low-hazard storage with minimal outside . This is a spec build with no currently planned tenant.

open public hearing at 6:08pm

close at 6:10pm

6. Consider and take appropriate action on Ordinance 2024-007

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AMENDING THE ZONING MAP AS IT RELATES TO PROPERTY KNOWN AS BLK AK SEC 25 AB 246 TR NE 12 (1.83 ACRES) AND SE ¼ OF BLK AK SEC 25 AB 246 TR NE9 FOR A TOTAL OF 2.35 ACRES, WOLFFORTH, TEXAS, BY AMENDING THE ZONING DESIGNATION FROM C-3 TO M-1; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES AND PORTIONS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance 2024-007

Motion made by Council member Brashier, Seconded by Council member McDonald.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

7. PUBLIC HEARING: Consider and take appropriate action on amendment to the Wolfforth Zoning Ordinance 14.04.001- Accessory uses and structures.

Director of Development Services Tara Tomlinson gave the Council a report regarding updating the Accessory Structure ordinance. Staff is recommending a 5ft setback from main to accessory and will also exclude prohibited structures from all districts not just residential.

Opened public hearing at 6:11pm

Close public hearing at 6:13pm

8. Consider and take appropriate action on Ordinance 2024-008

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AMENDING CITY OF WOLFFORTH ZONING ORDINANCE BY AMENDING CHAPTER 14 ZONING; AMENDING §14.01.001 ACCESSORY USES AND STRUCTURES; ALLOWING FOR A PRINCIPAL BUILDING SETBACK AND PROHIBITED

STRUCTURES IN ALL DISTRICTS; PROVIDING A SEVERABILITY CLAUSE;  
PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND  
PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance 2024-008

Motion made by Council member McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson,  
Council member McDonald, Council member Brashier

9. Consider and take appropriate action on an amended final plat for Overlook West Phase 2 Lots 207-310.

Motion to approve Overlook West Phase 2 amended final plat.

Motion made by Council member McDonald, Seconded by Council member Cooper.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson,  
Council member McDonald, Council member Brashier

10. Consider and take appropriate action on proposed construction of Frenship Road for future Circle K.

Circle K is unable to get an entrance from TxDOT from FM 179 for their proposed site on the northeast corner of FM 179 and Donald Preston Drive. The owner of the property to the north is interested in building "Frenship Road" on the north side of the Circle K property which would allow Circle K another access from the north. Circle K has presented 2 options to the Council for construction of their portion of "Frenship Road"

Motion to approve option 2 as presented by Circle K, full-width paving past Circle K point of north driveway, then half width (south half) to their east property line, at the full expense of Circle K.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member Cooper.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson,  
Council member McDonald, Council member Brashier

11. Consider and take appropriate action on update from City Manager regarding Water Impact Fee implementation

City Manager Randy Criswell presented an update to the Mayor and Council regarding Water Impact Fees. Since January, there have been multiple meetings with the development community. Mr. Criswell stated he had informed the developers that there is no option for the City but to implement Impact Fees. The developers have come back with some questions about developer credits and the possibility of a phased in/incremental approach to implementation. Mr. Criswell stated that staff is working on some timeframe modifications to the CIP, and then will provide Mr. Chris Ekrut of Newgen Strategies some updated information so Mr. Ekrut and staff can then work through some of the questions and options under consideration. Mr. Criswell stated he would like to see the fees adopted by June 2024.

Councilman Cooper asked for clarification on when the fee is due. Mr. Criswell stated the fee becomes due upon the final approval of a plat but isn't collected until the issuance of a building permit, and it is a one-time fee.

No action was taken.

## **ADJOURN**

Motion to adjourn at 6:44pm.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Council member Cooper.

Voting Yea: Council member Cooper, Council member Stout, Mayor Pro Tem Hutcheson, Council member McDonald, Council member Brashier

**PASSED AND APPROVED THIS THE 15TH DAY OF APRIL, 2024.**

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Charles Addington, II, Mayor  
City of Wolforth, Texas

ATTEST:

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Terri Robinette, City Secretary