



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council
MEETING DATE:	August 3, 2026
ITEM TITLE:	Consider and take appropriate action on Ordinance 2026-013 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING THE CITY OF WOLFFORTH CODE OF ORDINANCES BY AMENDING CHAPTER 1 BY ADDING ARTICLE 1.11 COMMUNITY EVENTS; ESTABLISHING PROCEDURES AND CRITERIA FOR CONDUCTING COMMUNITY EVENTS WITHIN THE CITY OF WOLFFORTH; PROVIDING FOR PENALTIES FOR VIOLATION THEREOF; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR PUBLICATION; PROVIDING FOR AN EFFECTIVE DATE; FINDING AND DETERMINING THAT THE MEETING THIS ORDINANCE IS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.
STAFF INITIATOR:	Rick Scott, ACM

BACKGROUND:

Historically, the City has not had a comprehensive special events ordinance and as a result, many events have been handled on a case-by-case basis with limited formal requirements. I was tasked with looking at and addressing our lack of a permitting process for special events within the City of Wolfforth.

Attached is a proposed Special Events Ordinance for your review. The purpose of this ordinance is to establish a formal process for permitting and regulating special events within the City, including events held on public property, private property, streets, and rights-of-way when they create impacts that may require City oversight, services, or coordination.

This proposed ordinance creates a structured permitting process and establishes standards related to event planning, parking, sanitation, public safety, insurance, traffic control, and other operational considerations.

It is important to note that adoption of this ordinance would place new requirements on event organizers that have not previously existed. Depending on the size and nature of an event, applicants may be required to submit site plans, obtain permits, provide insurance, coordinate public safety measures, and potentially reimburse the City for certain services.

Before staff proceeds further with this ordinance, we would appreciate Council's feedback on the overall level of regulation being proposed. Specifically, does the Council feel the requirements contained in this draft are appropriate and necessary to protect the City and ensure events are conducted

safely, or do you feel the ordinance is too burdensome and would prefer a simpler, more streamlined approach with fewer requirements for event organizers?

This discussion will help staff determine whether to continue refining a comprehensive ordinance such as the one attached or develop a less detailed alternative for Council's consideration.

EXHIBITS:

Ordinance

COUNCIL ACTION/STAFF RECOMMENDATION: