



# CITY COUNCIL MEETING

May 05, 2025 at 6:00 PM

Wolfforth City Hall - 302 Main Street Wolfforth, TX

## MINUTES

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### CALL MEETING TO ORDER

Meeting was called to order by Mayor Pro Tem Hutcheson at 6:00 PM.

### INVOCATION - Councilmember Houck

### PLEDGE OF ALLEGIANCE - Mayor Pro Tem Hutcheson

### ROLL CALL AND ESTABLISH A QUORUM

#### PRESENT

Councilmember Place 1 David Cooper

Councilmember Place 2 Wesley Houck

Mayor Pro Tem Doug Hutcheson

Councilmember Place 4 Charlotte McDonald

Councilmember Place 5 Austin Brashier

#### ABSENT

Mayor Charles Addington

### SAFETY REVIEW

### CITIZEN ENGAGEMENT

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion.

*(unapproved draft)*

Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

There were no public comments.

## **CONSENT AGENDA**

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve the consent agenda.

Motion made by Councilmember Place 1 Cooper, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

1. Consider and take appropriate action on City Council Meeting minutes from April 21, 2025
2. Consider and take appropriate action on Resolution 2025-017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS  
AUTHORIZING MEMBERSHIP AND PARTICIPATION IN OMNIA PARTNERS  
COOPERATIVE PURCHASING PROGRAM; AND PROVIDING AN EFFECTIVE DATE

3. Consider and take appropriate action on Resolution 2025-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS  
AUTHORIZING MEMBERSHIP AND PARTICIPATION IN THE U.S. GENERAL  
SERVICES ADMINISTRATION COOPERATIVE PURCHASING PROGRAM; AND  
PROVIDING AN EFFECTIVE DATE

4. Consider and take appropriate action on Payment Request #5 from Landmark Structures for the Alcove EST Construction

## **REGULAR SESSION**

5. Consider and take appropriate action on preliminary plat for Overlook, Lots 411 through 1067, and Tracts "A" and "B".

Motion to approve preliminary plat for Overlook, Lots 411 through 1067, and Tracts "A" and "B".

*(unapproved draft)*

Motion made by Councilmember Place 4 McDonald, Seconded by Councilmember Place 2 Houck.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

6. Consider and take appropriate action on recommended 380 agreement payment to Wolfforth Land Company for tax year 2024.

City Manager Randy Criswell reported that, per the 380 Agreement with Wolfforth Land Company revised in October 2024, we have received the request for payment for 2024. Per the agreement, Wolfforth Land Company is to receive a total of \$10 million or 25 annual payments, whichever comes first, and each annual payment is due on or before June 1. The request has been reviewed, and it was noted there were some City-owned properties included in the request that must be removed going forward, but Mr. Criswell recommends payment of the 2024 reimbursement of \$542,227.80 as requested.

Motion to approve payment to Wolfforth Land Company in the amount of \$542,227.80.

Motion made by Councilmember Place 1 Cooper, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

7. Consider and take appropriate action on Resolution 2025-019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AUTHORIZING CREATION OF AN EMPLOYEE BENEFITS TRUST; DESIGNATING MEMBERS OF CITY STAFF TO BE TRUSTEES OF SAID TRUST; AND AUTHORIZING THE TRUST TO PURCHASE VARIOUS FORMS OF INSURANCE FOR THE BENEFIT OF CITY OFFICERS, EMPLOYEES, QUALIFIED RETIREES, AND THEIR DEPENDENTS.

Motion to approve Resolution 2025-019

Motion made by Councilmember Place 4 McDonald, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

*(unapproved draft)*

8. Consider and take appropriate action on City Council Called Meeting Date

City Council has called a special meeting on Monday, May 12 at 4:30 PM.

Motion made by Councilmember Place 1 Cooper, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

9. Consider and take appropriate action on progress update for the solid waste contractor transition.

The solid waste transition began last week. At this time, most residential dumpsters have been changed out along with residential poly-carts. Some Republic Services commercial containers are still waiting for removal at this time. SPW has containers ready to place or already on site at a secondary location. SPW will be driving all alleys this week to check on container placement, sizes etc to finalize the implementation.

10. Consider and take appropriate action on report from staff regarding progress on the Capital Improvements Plan

Staff reviewed the status of several capital projects as part of the City's Capital Improvements Plan. The first phase of the Capital Improvements Plan consists of the Alcove Elevated Storage Tank, a water line distribution project, the Lubbock North Water Interconnection, and the Loop 88 East Water Supply connection.

The Elevated Storage Tank Distribution Line Project is complete at this time. This line will supply water from the new Alcove Elevated Storage Tank to south Wolfforth and create a loop line in the water supply to south Wolfforth. Harvest Wells are in the approval step with TCEQ. Overlook wells are in progress in the design stage with staff and city engineers.

Three capital projects totalling \$9 million are currently under construction: Alcove Elevated Storage Tank, Loop 88 East Water Connection, Lubbock North Interconnect. Budget is approximately \$200,000 over on these projects at this time. The shortage is expected to be covered by remaining ARPA funds and interest accrued on bond proceeds.

## **COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

### **ADJOURN**

Motion to adjourn at 6:54 PM

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*(unapproved draft)*

Motion made by Councilmember Place 1 Cooper, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem

Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

**PASSED AND APPROVED THIS 19TH DAY OF MAY 2025**

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Charles Addington, II, Mayor  
City of Wolforth, Texas

ATTEST:

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Terri Robinette, City Secretary

DRAFT