



# CITY COUNCIL MEETING

July 15, 2024 at 6:00 PM

WolfForth City Hall - 302 Main Street WolfForth, TX

## MINUTES

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### **CALL MEETING TO ORDER**

The meeting was called to order by Mayor Addington at 6:00 PM.

### **INVOCATION – COUNCILMEMBER PLACE 4 CHARLOTTE MCDONALD**

### **PLEDGE OF ALLEGIANCE – COUNCILMEMBER PLACE 1 DAVID COOPER**

### **ROLL CALL AND ESTABLISH A QUORUM**

#### **PRESENT**

Mayor Charles Addington

Councilmember Place 1 David Cooper

Councilmember Place 2 Wesley Houck

Mayor Pro Tem Doug Hutcheson

Councilmember Place 4 Charlotte McDonald

Councilmember Place 5 Austin Brashier

### **SAFETY REVIEW**

### **CITIZEN ENGAGEMENT**

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking.

Speakers shall address the City Council with civility that is conducive to appropriate public discussion.

Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

There were no public comments

## **CONSENT AGENDA**

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve consent agenda.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

1. Consider and take appropriate action on minutes from July 1, 2024 City Council Meeting
2. Consider and take appropriate action on June 2024 departmental reports
3. Consider and take appropriate action on Resolution 2024-022 Second Reading

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH  
AUTHORIZING THE ECONOMIC DEVELOPMENT CORPORATION TO PURCHASE  
LAND TO PROMOTE NEW AND EXPANDED BUSINESS.

4. Consider and take appropriate action on Resolution 2024-024

A RESOLUTION OF THE CITY OF WOLFFORTH, TEXAS, APPROVING THE  
INVESTMENT PORTFOLIO SUMMARY FOR THE QUARTER ENDED JUNE 30, 2024  
AND PROVIDING AN EFFECTIVE DATE.

## **REGULAR SESSION**

5. **PUBLIC HEARING:** Consider and take appropriate action on a public hearing to consider an ordinance (1) approving the City of Wolfforth Public Improvement District No. 2 2024 Annual Service Plan Update and (2) levying maintenance assessments again certain property located within the Wolfforth Public Improvement District No. 2.

Casey Sclar with P3 Works presented the Annual Service Plan Update for the Public Improvement District #2. This update incorporates a budget approved by the PID#2 Advisory Board.

Public hearing was opened at 6:06 PM

There were no public comments

Public hearing was closed at 6:07 PM

6. Consider and take appropriate action on Ordinance 2024-016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS  
APPROVING AN AMENDMENT TO THE SERVICE AND ASSESSMENT PLAN FOR  
WOLFFORTH PUBLIC IMPROVEMENT DISTRICT NO. 2

Motion to approve Ordinance 2024-016

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem  
Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

7. PUBLIC HEARING: Consider and take appropriate action on an amendment to the Overlook  
Planned Development District.

Director of Development Tara Tomlinson presented a request for the PDD for Overlook.

Public hearing was opened at 6:09 PM

Concern over the 45' lot width voiced by citizen Ron Wilcox who resides in the Overlook  
Subdivision.

Jordan Wheatley with Overlook Land Group presented the request on behalf of the  
development. Due to market demand away from townhomes, the request would incorporate  
more single family homes.

Public hearing was closed at 6:13 PM

8. Consider and take appropriate action on amendment to Overlook Planned Development  
District.

Motion to approve an amendment to Overlook Planned Development District.

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem  
Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

9. Consider and take appropriate action on final plat for Aidan Addition.

Motion to approve the final plat for Aidan Addition.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.  
Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem  
Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

10. Consider and take appropriate action on budget workshop for Fiscal Year 2025 Annual Budget.

City Manager Randy Criswell presented an update to Council on the Fiscal Year 2025 Annual Budget.

The General fund and utility fund both have a beginning deficit as the budget process begins. Cuts will have to be made by all departments.

Council feedback:

What would a water rate increase look like for the minimum bill and average customer? What will tax rates calculate at and what rate would be needed for public safety.

Next Budget Workshop meeting is July 29.

## **EXECUTIVE SESSION**

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

The City Council convened into executive session at 6:58 PM

11. 551.071 Consultation with Attorney: To consult with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 – Open Meetings (i) Pending or Contemplated Litigation
12. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING. A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. (i) Water Rights Acquisition (ii) To deliberate the purchase, exchange, lease, or value of real property.
13. 551.087 Deliberations Regarding Economic Development Negotiations: to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near

the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of financial or other incentive to a business prospect.

### **RECONVENE INTO OPEN SESSION**

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

The City Council reconvened to open session at 7:28 PM

There was no action resulting from Executive Session

### **COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

Thank you to staff for 4th on the 5th event.

Update and thank you to staff regarding the monument sign construction.

### **ADJOURN**

Motion to adjourn at 7:31 PM

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

**PASSED AND APPROVED THIS THE 5TH DAY OF AUGUST, 2024.**

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Charles Addington, II, Mayor  
City of Wolfforth, Texas

ATTEST:

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Terri Robinette, City Secretary