



## AGENDA ITEM COMMENTARY

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<b>MEETING NAME:</b>	City Council
<b>MEETING DATE:</b>	January 5, 2025
<b>ITEM TITLE:</b>	Consider and take appropriate action on recommendation and new appointment of Board of Adjustment member.
<b>STAFF INITIATOR:</b>	Tara Tomlinson, Director of Development Services

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### **BACKGROUND:**

Code Enforcement officers are currently addressing three new substandard structure cases that will ultimately require hearings before the Zoning Board of Adjustment (BOA). In preparation for these hearings, I reviewed the eligibility of our current BOA members. Following last year's substandard structure cases, one member requested removal from the Board, and another has since moved outside the city limits. With these two members no longer eligible to serve, the BOA is left with only four members.

To hold a hearing, at least 75% of BOA members must be present, and members cannot be elected officials. City staff has recently worked to recruit new members to ensure the Board can meet these requirements. Robert Salazar has agreed to serve on the BOA, and his application for the position is attached.

### **EXHIBITS:**

1. Application

### **COUNCIL ACTION/STAFF RECOMMENDATION:**

Staff recommends appointment of Robert Salazar.