

Date: December 17, 2024

Subject: New Roofing Permit for the City of Wolfforth

Dear Local Roofing Company,

I am writing to inform you of a new roofing permit that has recently been introduced by the City of Wolfforth. The permit is designed to ensure that all roofing projects within the city limits comply with local safety regulations, building codes, and zoning requirements.

Effective January 1, 2025, any residential or commercial property owner wishing to undertake a roofing project will be required to apply for a permit prior to beginning work. This new requirement applies to both new roof installations and roof repairs. The permit process will help to maintain the safety, quality, and aesthetic standards of roofing structures throughout Wolfforth.

To apply for a roofing permit, applicants must submit the following documentation:

- You will need to become a contractor for the city. Evidence of insurance or bond will be required.
- Completed permit application form (available at www.wolfforthtx.us). All permit submittals are required to be online.

Once the application is submitted, city staff will review it to ensure compliance with applicable building codes and zoning regulations. The permit fee for roofing projects is \$70.00, and processing typically takes a business day for approval.

If you are planning to begin a roofing project or need assistance with the permit application process, please feel free to contact the Wolfforth Development Department at 806-855-4134 or visit our website at www.wolfforthtx.us for additional information and to apply online.

We appreciate your cooperation in helping to maintain the safety and integrity of our community. Thank you for your attention to this matter, and we look forward to supporting your roofing project.

Sincerely,

Tara Tomlinson
Director of Development Services
City of Wolfforth