

(unapproved draft)



# CITY COUNCIL MEETING

October 21, 2024 at 6:00 PM

Wolfforth City Hall - 302 Main Street Wolfforth, TX

## MINUTES

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### **CALL MEETING TO ORDER**

Meeting was called to order by Mayor Addington at 6:00 PM.

### **INVOCATION - Councilmember Place 1 Cooper**

### **PLEDGE OF ALLEGIANCE - Councilmember Place 2 Houck**

### **ROLL CALL AND ESTABLISH A QUORUM**

#### **PRESENT**

Mayor Charles Addington

Councilmember Place 1 David Cooper

Councilmember Place 2 Wesley Houck

Mayor Pro Tem Doug Hutcherson

Councilmember Place 4 Charlotte McDonald

Councilmember Place 5 Austin Brashier

### **SAFETY REVIEW**

### **CITIZEN ENGAGEMENT**

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion.

*(unapproved draft)*

Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

There were no public comments.

## **CONSENT AGENDA**

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Councilmember McDonald requested removal of Item #2

Motion to approve the Consent Agenda Items #1, #3 and #4.

Motion made by Councilmember Place 1 Cooper, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

1. Consider and take appropriate action on October 7, 2024 City Council meeting minutes
2. Consider and take appropriate action on September 2024 departmental reports

Motion to approve Consent Agenda Item #2.

Motion made by Councilmember Place 1 Cooper, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

3. Consider and take appropriate action on 2nd reading of Resolution 2024-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH  
AUTHORIZING THE EXTENSION OF THE BUSINESS IMPROVEMENT GRANT  
PROGRAM TO PROMOTE NEW AND EXPANDED BUSINESS DEVELOPMENT

4. Consider and take appropriate action on Resolution 2024-039

A RESOLUTION OF THE CITY OF WOLFFORTH, TEXAS, APPROVING THE  
INVESTMENT PORTFOLIO SUMMARY FOR THE QUARTER ENDED SEPTEMBER 30,  
2024 AND PROVIDING AN EFFECTIVE DATE.

## **REGULAR SESSION**

*(unapproved draft)*

5. Consider and take appropriate action on annual report from Frenship Youth Baseball

Carey Sallee, President of Frenship Youth Baseball, presented the Annual Report to Council as required by their contract. FYB ran league from March 1st though June 10th serving a total 1,032 players ages 4-12.

6. Consider and take appropriate action Resolution 2024-040

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS APPROVING AN INDIVIDUAL PROJECT ORDER (IPO) WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE CITY OF WOLFFORTH WATER AND WASTEWATER MASTER PLAN UPDATE; AND PROVIDING AN EFFECTIVE DATE

Kenny Friar with Kimley Horn presented the details of the Water and Wastewater Master Plan including the gathering of fire-flow data and lift station data.

Motion to approve the IPO and authorize the City manager to sign

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

7. Consider and take appropriate action on possible selection of identifying markings on new elevated storage tank

City Manager Randy Criswell presented to the Council four different designs for the logo to be used on the the 0.5 MG Elevated Storage Tank to be constructed in south Wolfforth. After a brief discussion, Mayor Addington formed a committee consisting of Director of Development Services Tara Tomlinson, Councilmember Place 4 Charlotte McDonald, Councilmember Place 2 Wesley Houck, EDC Director Danielle Sweat and Public Works Director Randy Hall. The committee is to bring a design recommendation back to the City Council next month.

8. PUBLIC HEARING: Consider and take appropriate action on an amendment to the Wolfforth Code of Ordinances, Article 14.03 Use Regulations.

Tara Tomlinson, Director of Development Services, gave an overview of the formation of the Old Town Mixed Use District that has been completed through reviews by both the Planning and Zoning Commission and previous Council discussions.

Public Hearing was open by Mayor Addington at 6:36 PM

*(unapproved draft)*

There were no public comments

Public Hearing was closed at 6:36 PM

9. Consider and take appropriate action Ordinance 2024-038

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AMENDING CITY OF WOLFFORTH ZONING ORDINANCE BY AMENDING CHAPTER 14 ZONING; ADDING §14.03.0061 OLD TOWN MIXED-USE DISTRICT (OTM); ESTABLISHING THE OLD TOWN MIXED-USE DISTRICT TO SERVE AS THE COMMUNITY COMMERCIAL CENTER; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

Motion to approve Ordinance 2024-038

Motion made by Councilmember Place 5 Brashier, Seconded by Councilmember Place 2 Houck.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

10. Consider and take appropriate action on final plat for Overlook West Lot 182-A.

Motion to approve Overlook West Plat Amendment Lot 182-A

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 2 Houck.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

11. Consider and take appropriate action on award of Janitorial Services RFP

Motion to proceed with contract with American Facility Services in the amount of \$47,890.10 for annual janitorial services.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

## **EXECUTIVE SESSION**

*(unapproved draft)*

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

The City Council convened into executive session at 7:01 PM

12. 551.087 Deliberations Regarding Economic Development Negotiations: to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of financial or other incentive to a business prospect.

### **RECONVENE INTO OPEN SESSION**

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

The City Council reconvened into open session at 7:35 PM. There was no action resulting from Executive Session.

### **COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

### **ADJOURN**

Motion to adjourn at 7:41 PM

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

**PASSED AND APPROVED THIS THE 4TH DAY OF NOVEMBER 2024.**

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Doug Hutcheson, Mayor Pro Tem  
City of Wolfforth, Texas

ATTEST:

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Terri Robinette, City Secretary