

(Unapproved Draft)



CITY COUNCIL MEETING

August 05, 2024 at 6:00 PM

WolfForth City Hall - 302 Main Street WolfForth, TX

MINUTES

CALL MEETING TO ORDER

Meeting was called to order at 6:00 PM by Mayor Addington

INVOCATION - Councilmember Place 1 David Cooper

PLEDGE OF ALLEGIANCE - Councilmember Place 2 Wesley Houck

ROLL CALL AND ESTABLISH A QUORUM

PRESENT

Mayor Charles Addington

Councilmember Place 1 David Cooper

Councilmember Place 2 Wesley Houck

Mayor Pro Tem Doug Hutcherson

Councilmember Place 4 Charlotte McDonald

Councilmember Place 5 Austin Brashier

SAFETY REVIEW

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

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There were no public comments

CONSENT AGENDA

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve consent agenda

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

1. Consider and take appropriate action on minutes from July 15, 2024 City Council Meeting
2. Consider and take appropriate action on minutes from July 29, 2024 City Council Meeting
3. Consider and take appropriate action on Pay Request No. 1 and Pay Request No. 2 from UCA for Wolfforth Disinfection System Improvements Phase 2

REGULAR SESSION

4. **PUBLIC HEARING:** Consider and take appropriate action on an amendment to the Harvest Planned Development District.

A public hearing is held by the governing body in order for the public to hear the facts and offer their opinions. The governing body is not obligated to engage in dialogue with those present.

Betenbough has submitted amendments to the Harvest Planned Development District which would allow for more cottage-style homes due to market demand.

Public hearing was opened at 6:03 PM

There were no public comments

Public hearing was closed at 6:04 PM

5. Consider and take appropriate action on an amendment to Harvest Planned Development District.

Motion to approve the amendment to the Harvest Planned Development District

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Motion made by Councilmember Place 1 Cooper, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

6. Consider and take appropriate action on approval of an amendment to Harvest Preliminary Plat.

Motion to approve the Harvest Preliminary Plat

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

7. Consider and take appropriate action on Resolution 2024-024

RESOLUTION BY THE CITY OF WOLFFORTH, TEXAS (“CITY”) DENYING THE APPLICATION FILED BY WEST TEXAS GAS, LLC TO INCREASE RATES FILED ON ABOUT JULY 16, 2024; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE

Motion to approve Resolution 2024-024

Motion made by Councilmember Place 5 Brashier, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

8. Consider and take appropriate action on recommendation from OJD Engineering for award of bid for Wolfforth City Hall parking lot improvements

Motion to award the bid for the City Hall parking lot to W.A. Paving in the amount of \$88,559.78

Motion made by Councilmember Place 1 Cooper, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

9. Consider and take appropriate action on report from Newgen Strategies and staff regarding implementation of Water Impact Fees.

Chris Ekrut with NewGen Strategies presented the most recent information regarding Water Impact Fees. Over the last two years, Impact Fees have been discussed at various Council

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meetings, with the CIAC committee and with area developers and home builders. A 5-year phased in approach would start impact fees at \$2,000 per water connection for FY 2025 and increase by \$600 until the full amount of \$4,372 is reached in FY 2029.

Motion to call for a public hearing regarding impact fees to be held on September 16, 2024.

Motion made by Councilmember Place 5 Brashier, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

10. Consider and take appropriate action on Budget Workshop #4 for Fiscal Year 2024-2025

Budget Presentation #4 was given to the Council by City Manager Randy Criswell. Final tax rates were received late on Friday, August 2. Budget as it stands now still has a \$138,349 deficit in the general fund. Other funds are currently balanced. City Manager will continue to work to a balanced budget of all funds to bring back to the Council

2023 Tax Rate is \$0.731784 and tax levy is \$4.4 million

2024 Rates

NNR M&O: \$0.566989

VAR: \$0.736555

Debt Rate: \$0.149722

De Minimis: \$0.779979

The current general fund property tax levy is budgeted at \$5,104,144 based on the de minimis rate.

Motion to authorize staff to proceed with the steps necessary to issue a \$2 million Tax Anticipation Note for the purchase of equipment including Fire Apparatus, ambulance, police vehicles and an outdoor warning siren for south Wolfforth.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

Motion to set the proposed rate for the 2024 tax rate at \$0.779979/\$100 valuation.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 1 Cooper.

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Roll-call Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor

Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURN

Motion to adjourn at 7:35 PM

Motion made by Councilmember Place 1 Cooper, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem
Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

PASSED AND APPROVED THIS THE 19TH DAY OF AUGUST, 2024.

Charles Addington, II, Mayor
City of Wolforth, Texas

ATTEST:

Terri Robinette, City Secretary