

(unapproved draft)



CITY COUNCIL MEETING

January 06, 2025 at 6:00 PM

WolfForth City Hall - 302 Main Street WolfForth, TX

MINUTES

CALL MEETING TO ORDER

Meeting was called to order by Mayor Addington at 6:00 PM

INVOCATION - Councilmember Place 1 Cooper

PLEDGE OF ALLEGIANCE - Councilmember Place 2 Houck

ROLL CALL AND ESTABLISH A QUORUM

PRESENT

Mayor Charles Addington

Councilmember Place 1 David Cooper

Councilmember Place 2 Wesley Houck

Mayor Pro Tem Doug Hutcheson

Councilmember Place 4 Charlotte McDonald

Councilmember Place 5 Austin Brashier

SAFETY REVIEW

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking.

Speakers shall address the City Council with civility that is conducive to appropriate public discussion.

Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

City Council Meeting Minutes January 6, 2025

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There were no public comments.

CONSENT AGENDA

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve the Consent Agenda

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

1. Consider and take appropriate action on City Council Meeting minutes from January 6, 2025
2. Consider and take appropriate action on Resolution 2025-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS
APPROVING AN ENGAGEMENT LETTER FOR AN ALTERNATIVE COMPLIANCE
EXAMINATION WITH BOLINGER, SEGARS, GILBERT & MOSS, LLP; AND
PROVIDING AN EFFECTIVE DATE

3. Consider and take appropriate action on May 3, 2025 General Election Calendar
4. Consider and take appropriate action on request for Hotel Occupancy Tax Funds in the amount of \$4,000 for the Frenship Tiger Relays

REGULAR SESSION

5. Consider and take appropriate action on Resolution No. 2025-002.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH;
AWARDING THE CONTRACT FOR DEVELOPING THE CITY OF WOLFFORTH
COMPREHENSIVE PLAN TO KIMLEY HORN.

Motion to approve Resolution 2025-002

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

6. Consider and take appropriate action on development of Council Handbook

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City Manager Randy Criswell has presented a list of items for the drafting of a Council Handbook and has asked the Council for feedback as to what they believe would be helpful for elected officials in Wolfforth.

7. Consider and take appropriate action on report from staff regarding Solid Waste RFP process
Proposals were received by the deadline from the following: Republic, Caprock Waste and South Plains Waste

The next steps will include evaluation of the proposals and confirmation of any information if needed. A recommendation to award the contract will then be brought to the Council.

EXECUTIVE SESSION

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

The City Council convened into Executive Session at 6:10 PM.

8. 551.071 Consultation with Attorney: To consult with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 – Open Meetings

RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

The City Council reconvened into open session at 6:45 PM.

There was no action resulting from Executive Session.

COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Harvest Queen to be recognized at the February meeting.

ADJOURN

Motion to adjourn at 6:47 PM

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

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PASSED AND APPROVED THIS THE 3RD DAY OF FEBRUARY 2025

Charles Addington, II, Mayor
City of Wolfforth, Texas

ATTEST:

Terri Robinette, City Secretary

DRAFT