



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council Meeting
MEETING DATE:	February 3, 2025
ITEM TITLE:	Consider and take appropriate action on appointments to Zoning Board of Adjustment.
STAFF INITIATOR:	Tara Tomlinson, Director of Development Services

BACKGROUND:

Recently, Code Enforcement officers have been addressing two substandard structure cases, which will eventually require hearings before the Zoning Board of Adjustment (BOA). Recognizing this upcoming step, I have reached out to individuals previously appointed to the BOA to schedule these hearings. However, it's important to note that the BOA has not convened in over 18 months, as there has been no need for their services. In the past, it has been typical for the board to meet infrequently, with over a year often passing between cases. Of the five members, one confirmed their availability to attend, one is no longer able to participate, and a third is undergoing a medical procedure. Two members have not responded. In order to hold a hearing, at least 75% of the members must be present. Members cannot be elected officials.

Typically, the Board of Adjustment consists of five members, and alternates can be appointed. We've thought about seeing if members of our P & Z would like to serve, and we may have another name or two for your consideration. At the time of the preparation of this item, we are soliciting applications and if any are received, we will have them for your review at the meeting.

EXHIBITS:

COUNCIL ACTION/STAFF RECOMMENDATION:

Consider four (4) appointments to the Zoning Board of Adjustment