

The Board of Trustees of the Village of Winnebago met in person September 09, 2024, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: KIM - LEFEVRE - SMITH -present  
ACKERMAN –MCKINNON - PITNEY absent

Guests in person: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White, Sergeant Nick Haff, Public Works Director Chad Insko, Treasurer Dana Novinson, Deputy Clerk Kellie Symonds, Fehr Graham Engineer Luke Ziegler, Dawn Tracey, Carrie Woolbright, Michael Woolbright. Stephanie King attended remotely.

A quorum was established.

No conflict of interest was noted.

Trustee Smith noted Lisa Smith, his wife, is not the same Lisa Smith in the discussion.

#### 9. PUBLIC COMMENT

Dawn Tracey questioned why she cannot live downstairs at 126 S Benton Street when the building with the barbershop has an apartment in the back. Attorney Gaziano explained the barbershop building was prior to the 1957 Zoning Ordinance and is grandfathered in. The President explained she needs to work with her landlord, Lisa Smith, on the matter.

#### 10. CONSENT AGENDA

A motion was made by MR. KIM, seconded by MR. SMITH to approve the Consent Agenda items. Motion carried on a unanimous roll call vote of those present.

##### 11. APPROVAL OF MINUTES:

- a. Approval of Board of Trustees Meeting Minutes from August 12, 2024

##### 12. APPROVAL OF BILLS

- a. Approval of Invoices Presented for Payment - \$74,302.29
- b. Post-Board Packet bills for approval within 30 days of receipt, per Local Government Prompt Payment Act (50 ILCS 5051) – NONE

##### 19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS

- a. 2024-19 ORDINANCE ADOPTING DRIVEWAY/SIDEWALK PERMIT PROCESS
- b. 2024-20 ORDINANCE REGULATING RUMMAGE, YARD, OR GARAGE SALE SALES WITHIN THE VILLAGE OF WINNEBAGO

##### 20. POLICE COMMITTEE/REPORTS/REQUEST

- a. Road Closure: Winnebago Area Chamber of Commerce Truck or Treat Event

#### 13. PRESIDENT

- a. The President's Report was included in the packet.

#### 14. CLERK'S REPORT – none presented

#### 15. TREASURER'S REPORT

- b. The July Treasurer's Report was included in the packet.

16. ADMINISTRATIVE REPORTS were included in the packet.

17. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff

18. PUBLIC WORKS COMMITTEE/REPORT/REQUESTS

a. A motion was made by MR. LEFEVRE, seconded by MR. KIM to adopt Resolution 2024-21R A RESOLUTION APPROVING PAY APPLICATION NO. 1 FOR THE 2024 MFT PROJECT. Motion carried on a unanimous roll call vote of those present.

b. A motion was made by MR. SMITH, seconded by MR. LEFEVRE to adopt Resolution 2024-22R A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH FEHR GRAHAM FOR ENGINEERING SERVICES RELATED TO THE WESTFIELD BOX CULVERT AND STORMWATER MANAGEMENT ASSESSMENT. Motion carried on a unanimous roll call vote of those present.

c. A motion was made by MR. LEFEVRE, seconded by MR. KIM to adopt Resolution 2024-23R A RESOLUTION APPROVING THE ENGINEERING SERVICES FOR THE S. CHURCH STREET AND GOODLING STREET WATER MAIN LOOPING PROJECT. Motion carried on a unanimous roll call vote of those present.

d. A motion was made by MR. LEFEVRE, seconded by MR. SMITH to adopt Resolution 2024-24R A RESOLUTION APPROVING THE CONTINUATION OF EXPENDITURES FOR CELLULAR METER TOPPERS. Motion carried on a unanimous roll call vote of those present.

21. FINANCE COMMITTEE/REPORTS/REQUESTS – No items for discussion.

22. LIQUOR COMMITTEE/REPORTS/REQUESTS – No items for discussion

23. ADMINISTRATIVE TEAM/REPORTS/REQUESTS

a. A motion was made by MR. LEFEVRE, seconded by MR. SMITH to adopt Ordinance 2024-021 AN ORDINANCE ADOPTING UPDATES TO THE PERSONNEL POLICY OF THE VILLAGE OF WINNEBAGO, ILLINOIS. Motion carried on a unanimous roll call vote of those present.

24. ZONING COMMISSION/REPORTS/REQUESTS – No items for discussion

25. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120(c) – No Closed Session needed.

26. NEW BUSINESS

a. The Road Salt purchase for FY2025 will be discussed in the future.

b. Mr. Dienberg talked with the Emergency Management Coordinator for Winnebago County today. If the President signs the federal disaster assistance there may be funding for homeowners who had damage during the July storms.

c. President Eubank noted that Bill Morrissey sent a letter to the Federal and State legislators about the condition of Highway 20 from Falconer Road to Pecatonica Road. Senator Chesney's office and Representative McCombie tried to encourage to have road work completed sooner, but it is scheduled in 2028.

27. TABLED/DEFERRED ITEMS – none

28. ADJOURNMENT

A motion was made by MR. LEFEVRE, seconded by MR. SMITH to adjourn at 6:24 p.m. Motion carried on a voice vote.

DRAFT – UNAPPROVED

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Sally Jo Huggins, Village Clerk