



BOARD BRIEFS

**WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR**

**2024 VOLUME 34
WEEK OF SEPT 30**

The Police Department recorded 49 calls for service, wrote 5 incident reports, made 3 arrests, and issued 7 citations and warnings. The department received a 50% matching grant for new and replacement bullet-resistant vests through the Patrick Leahy Bulletproof Vest Program, reducing costs for purchasing these vests. Additionally, the Police Department was awarded \$15,686 through the Illinois Law Enforcement Alarm System (ILEAS) Less Lethal Alternatives for Law Enforcement Grant. This funding will be used to purchase 5 Taser 10 less lethal devices and other related equipment.

POLICE

The Village Treasurer began September reconciliations, continued budget preparations with various departments and the administrator and prepared the treasurer's report for the upcoming board meeting. The Village Administrator met with the office staff individually to address upcoming structural changes in the office, and answering any questions and concerns to ensure active communication throughout the transitional period. The administrator also was in contact with various developers and the villages development staff about various potential and upcoming projects. The Deputy Clerk completed weekly payroll, and began preparations for the October Village Board Meeting. Additionally, office staff completed processing all invoices for approval in October.

OFFICE STAFF

Public Works completed daily rounds per IEPA requirements, which included data recording and water treatment measures at six deep water wells, in-person site visits, and collection of 10 representative water samples for QA/QC. The team completed one mowing circuit, two trash circuits, and routine wellhouse cleaning and maintenance, including servicing the public restrooms at the lighted diamond. Repairs were made to the Scag mower, and 200 feet of sidewalk were removed and replaced. Work continued on drainage areas, road edge maintenance was performed with millings, and cold patching was completed. A damaged sign from a vehicle accident was repaired, 21 Julie locates were performed, and 3 meter toppers were replaced. The team also completed monthly bacteriological sampling as required by the IEPA for both the Village of Winnebago and the Winnebago County Water District. Hydrant maintenance began, and sample submittals for fluoride QA/QC were sent to the IEPA.

PUBLIC WORKS