

The Board of Trustees of the Village of Winnebago met in person August 13, 2025, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN - LEFEVRE - SPRINGER- - present
KIM – MCKINNON – absent
(at 6:06 p.m. MR. MCKINNON arrived online)

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Public Works Director Chad Insko, Treasurer Dana Novinson, Chief Jeff White, Lieutenant Nick Haff, Kyle Okubo, and attending remotely Luke Ziegler of Fehr Graham.

5. ESTABLISHMENT OF A QUORUM - A quorum was established.
6. MEETING GUIDELINES
7. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
8. CHANGES TO THE AGENDA – No changes to the agenda.
9. PUBLIC COMMENT – No one from the public requested the opportunity to address the board.
10. CONSENT AGENDA
 - A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to approve the Consent Agenda items. The motion carried on a unanimous roll call vote of those present.
 - 11a. Approval of Board Trustees Meeting Minutes of July 16, 2025
 - 11b. Approval of the Board Trustees Meeting Minutes of August 6, 2025
 - 12a. Approval of Invoices Presented for Payment \$98,845.34
13. PRESIDENT
 - a. President's Report – Not included in the packet.
14. CLERK – No items to report
15. TREASURER'S REPORT
 - a. Treasurer's Report - Not included in the packet
16. ADMINISTRATIVE REPORTS – Not included in the packet
17. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff
18. PUBLIC WORKS COMMITTEE/REPORT/REQUESTS
 - a. A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to adopt Resolution 2025-24R A
RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT FOR THE
IDOT SAFE ROUTES TO SCHOOL GRANT APPLICATION. MR. MCKINNON arrived online during the vote process and noted he was out of town on business. Board agreed he should fully participate in the meeting. Motion carried on the following roll call vote: ACKERMAN, LEFEVRE, SPRINGER – yes. MCKINNON abstained as he did not hear the discussion.
 - b. Main Street Project Bid Acceptance – currently in the design phase.
 - b. Goodling Street Project – awaiting bids.
 - c. 2025 Water Project - awaiting bids.
19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS
 - a. A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to adopt Ordinance 2025-13 AN ORDINANCE AUTHORIZING DESIGNATED ON-STREET AND MUNICIPAL PARKING TO SATISFY PARKING REQUIREMENTS FOR 209 W. MAIN STREET. Motion carried on a unanimous roll call vote of those present.
20. POLICE COMMITTEE/REPORTS/REQUESTS – No items for discussion.
21. FINANCE COMMITTEE/REPORTS/REQUESTS – No items for discussion

Board of Trustees

22. LIQUOR COMMITTEE/REPORTS/REQUESTS - No items for discussion.
23. ADMINISTRATIVE TEAM/REPORTS/REQUEST
 - a. A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to adopt Ordinance 2025-14 AN ORDINANCE REGULATING SHORT-TERM RENTALS IN THE VILLAGE OF WINNEBAGO, WINNEBAGO COUNTY, ILLINOIS. Motion carried on a unanimous roll call vote of those present.
24. ZONING COMMISSION/REPORTS/REQUESTS - No items for discussion
25. EXECUTIVE SESSION (CLOSED SESSION) – pursuant to 5ILCS 120/2(c) – None needed.
26. NEW BUSINESS

President Eubank noted a letter was received stating that First National Bank plans to merge with Bank First. This merger will be watched for any impacts from any change to their operating system.

Mr. Dienberg thanked the Board for the flowers sent to his father's funeral.
27. TABLED/DEFERRED ITEMS – none
28. UPCOMING MEETINGS

The next Board meeting will be August 20, 2025, at 6:00 p.m., followed by the Committee of the Whole Meeting.
29. ADJOURNMENT

A motion was made by MR. ACKERMAN, seconded by MR. SPRINGER, to adjourn at 6:15 p.m. The motion carried on a voice vote.

APPROVED: AUGUST 20, 2025

Sally Jo Huggins, Village Clerk