Agenda Item Executive Summary

Item Name	AN ORDINANCE ESTABLISIDNG REQUIREMENTS FOR ACCESS TO PREMISES BY VILLAGE PERSONNEL FOR ANY ACTION NECESSARY RE: WATER METER INSTALLATION, MAINTENANCE, AND REPLACEMENT AND PROVIDING PENALTIES FOR VIOLATION	Committee or Board	Board

BUDGET IMPACT

Amount:	N/A	*Budgeted:*	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The attached ordinance establishes requirements for access to premises by Village personnel for the installation, maintenance, and replacement of water meters in the Village of Winnebago, with a particular focus on the ongoing water meter modernization project. The Village is nearing the completion of its cellular meter replacement program, which aims to improve water usage tracking and efficiency. As part of this program, property owners must provide reasonable access to their water meters to allow for final inspections, service, or replacement. The ordinance ensures that Village staff can access meters and removes any obstructions that may hinder the completion of the project.

If access is denied, the Village may impose a non-compliance fee and may discontinue water service. Additionally, if access is still withheld after the notice and hearing process, the Village may proceed with the installation of a meter pit at the property owner's expense, excluding the cost of the meter itself. This ordinance is essential to ensuring the successful completion of the water meter replacement project and maintaining the accuracy and efficiency of the Village's water system.

ATTACHMENTS (PLEASE LIST)

Draft Ordinance

ACTION REQUESTED

☐ For Discussion Only

☐ Resolution

☒ Ordinance

☒ Motion:

MOTION: I MOVE TO APPROVE ORDINANCE 2024-__, AN ORDINANCE ESTABLISIDNG REQUIREMENTS FOR ACCESS TO PREMISES BY VILLAGE PERSONNEL FOR ANY ACTION NECESSARY RE: WATER METER INSTALLATION, MAINTENANCE, AND REPLACEMENT AND PROVIDING PENALTIES FOR VIOLATION

Staff:	Chad Insko, Director of Public Works	Date:	12/9/2024