



BOARD BRIEFS

**WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR**

**2024 VOLUME 39
WEEK OF NOV 4**

Public Works completed daily rounds as per IEPA requirements for 6 deep water wells, which included data recording and water treatment measures. They conducted 1 partial mowing circuit and 2 trash circuits, along with routine maintenance of wellhouses and public restrooms. The team worked with the office on the final 70 meter swap outs and hung 70 door hangers to communicate meter change needs. They completed the monthly required bacti sampling and additional QA/QC water sampling for drinking water quality. Other tasks included cold patching, 14 Julie locates, and replacing 40 meter toppers. They met with Winnebago County regarding the Rock 39 water tower project and repaired a broken water service at the 500 block of South Church Street. Additionally, they drained the elevated tank at the Winnebago County Water District and performed pressure reducing valve insertion, while also completing staff reviews.

PUBLIC WORKS

The Police Department recorded 59 calls for service and wrote 5 incident reports during this period. They made 1 arrest and issued 10 citations and warnings. Members of the department participated in Career Day at Winnebago High School, engaging with both high school and middle school students. Chief White and Sgt. Haff attended the Northwest Illinois Law Enforcement Executives' Association legislative luncheon, which was hosted by local members of the Illinois House and Senate. Additionally, they met with Village Administrator Dienberg and Deputy Clerk Symonds to discuss potential redundant security measures that could be implemented.

POLICE

The Treasurer met with internal auditor Olson to discuss various topics and completed the required line item transfers for 2024. They also compiled a list of changes needed for the Supplemental Appropriations Ordinance, which is set for public hearing. The Deputy Clerk conducted an interview for the Assistant Deputy Clerk position and prepared the board packet for the upcoming board meeting. The Village Administrator worked with various developers, including the school district and a national coffee chain looking to locate near Winnebago Corners, to advance their projects. He also focused on further preparations for the board meeting and completed reviews of department heads.

OFFICE STAFF