



Agenda Item Executive Summary

Item Name 2026 Schedule of Meeting Committee or Board Zoning

BUDGET IMPACT

Amount: N/A Budgeted: N/A

List what fund: N/A

EXECUTIVE SUMMARY

The Zoning Board is required to set its regular meeting schedule for calendar year 2026. At present, meetings are held during weeks that also include Village Board meetings, which leaves no buffer between Zoning Board decisions and Village Board action. A proposed adjustment is to move meetings to the second Tuesday of each month, placing them during off weeks from the Village Board’s schedule. This change would improve workflow by allowing for better preparation and integration of items for Board consideration. The Zoning Board must select and approve the official 2026 schedule at this meeting.

ATTACHMENTS (PLEASE LIST)

Proposed Schedule (Status Quo)

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I MOVE TO APPROVE THE 2026 ZONING BOARD MEETING SCHEDULE TO (remain as currently scheduled / move to the second Tuesday of each month or as otherwise determined).

Staff: Joseph Dienberg, Village Administrator Date: 11/4/2025