



Agenda Item Executive Summary

Item Name Comprehensive Plan & Unified Development Ordinance (UDO) Update - Proposal Review Committee or Board Committee

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The Village received four proposals in response to the Request for Proposals (RFP) for the Comprehensive Plan update, with one firm also proposing a Unified Development Ordinance (UDO) rewrite. The submissions include:

- NIU - Center for Governmental Studies (Comprehensive Plan only) - \$47,300
- Studio GWA (with Sightline Planning & Zoning) (Comprehensive Plan only) - \$79,265
- Region 1 Planning Council (Comprehensive Plan only) - \$95,000
- Place Foundry (Comprehensive Plan + UDO Rewrite) - \$130,000 total
 - Comprehensive Plan: \$79,000
 - UDO Rewrite: \$51,000

Place Foundry is the only firm proposing an integrated approach that includes both the Comprehensive Plan and a full UDO rewrite, with legal and engineering partners as part of the project team.

Staff will begin a detailed evaluation of the proposals, including scope, methodology, and alignment with the Village's long-term goals. The next phase will include interviews with select firms. Following that process, staff will either bring forward a recommendation for award or invite finalists to present at a future Committee of the Whole meeting and/or participate in Board interviews.

This item is being provided as an update, and the process remains ongoing. Staff will continue to keep the Board informed as evaluation progresses.

ATTACHMENTS (PLEASE LIST)

None

ACTION REQUESTED

- ☒ For Discussion Only
☐ Resolution
☐ Ordinance
☐ Motion:

MOTION:

Staff: Joseph Dienberg, Village Administrator Date: 4/15/2026