

The Board of Trustees of the Village of Winnebago, September 16, 2026.

The online meeting link to GoToMeeting was made available to employees and the public to attend remotely.

The meeting was called to order at 6:00 p.m. as posted, with Trustee Graham and Trustee Ackerman, Attorney Mary Gaziano, Jenny Blocker of Benning Group, Public Works Director Chad Insko and Village Clerk, Sally Jo Huggins, present. The meeting was closed at 6:01 p.m. to await other members who were watching the parade.

**1. RECORDING OF THE MEETING**

The meeting was recorded.

**2. CALL TO ORDER**

The Board of Trustees of the Village of Winnebago met in person on September 16, 2026, restarting at 6:24 p.m. with President Franklin J. Eubank, Jr. presiding.

**3. PLEDGE OF ALLEGIANCE**

The Board of Trustees and guests stood and recited the Pledge of Allegiance.

**4. ROLL CALL & ESTABLISHMENT OF A QUORUM**

PRESENT: Trustee Jason Ackerman, Trustee Jeremy Graham, Trustee Adam LeFevre. Trustee Mike McKinnon away for personal reasons and attended virtually.

ABSENT: Trustee John Kim, Trustee Duane Springer

Guests present: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Treasurer Dana Novinson, Public Works Director Chad Insko, Jenny Blocker, Chief Jeff White, Lieutenant Nick Haff.

**5. MEETING GUIDELINES**

*Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.*

No Trustees attended remotely who could vote.

**6. DISCLOSURE OF ANY CONFLICT OF INTEREST**

No disclosure of conflict of interest.

**7. CHANGES TO AGENDA**

No changes to the agenda.

**8. PUBLIC COMMENT:** *Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be generally allowed for public comment at each meeting.*

No one requested an opportunity to address the Board.

- 9. CONSENT AGENDA:** *All items on the Consent Agenda denoted with an asterisk (\*) are routine in nature and will be enacted in one motion. The Consent Agenda for this meeting includes:*
- Motion made by Trustee Graham, Seconded by Trustee Ackerman to approve the consent agenda. Motion carried on a unanimous roll call vote of those present in person.

- a. \*Approval of Board Trustees Meeting Minutes from September 2, 2026
- b. \*Approval of Invoices Presented for Payment

**10. PRESIDENT'S REPORT**

**11. TREASURER'S REPORT**

Monthly Treasurer's report was included in the packet.

**12. DEPARTMENT HEAD REPORTS**

The following Department Reports were included in the packet. Administrator Report, Police Chief Report, and Public Works Director Report.

**13. ACTION ITEMS**

- a. CY 2025 Audit Presentation

Ms. Blocker of the Benning Group gave a brief overview of the 2025 audit. She stated the Village is in a better position relative to cash and liabilities. The revenues and expenses remained even. There were no major audit findings. The Board thanked her for her presentation. She in turn thanked the Board for the contract renewal going forward.

- b. A Resolution Authorizing the Extension of the Letter of Credit for Peak Storage.

A motion made by Trustee Ackerman, seconded by Trustee LeFevre that the Village will enforce the Letter of Credit with Peak Storage and will stay the enforcement to the next Village Board Meeting, October 7, 2026. Motion carried on a unanimous roll call vote of those present in person. It was noted that the Village Attorney will contact Peak Storage's bank on the matter.

- c. A Resolution Approving an Additional Services Proposal with Fehr Graham for the Village's Water Rate Study

A motion made by Trustee LeFevre, seconded by Trustee Graham to adopt Resolution 2026-27R A RESOLUTION APPROVING AN ADDITIONAL SERVICES PROPOSAL WITH FEHR GRAHAM FOR THE VILLAGE'S WATER RATE STUDY. Motion carried on a unanimous roll call vote of those present in person.

- d. Line-Item Transfer for Police Overtime Allowance

A motion was made by Trustee LeFevre, seconded by Trustee Ackerman to approve a line item transfer of \$10,000 from 01-43-424 Full-time Officer Salaries to 01-43-425 Police Overtime to

cover the extra overtime cost while the department is short staffed. Motion carried on a unanimous roll call vote of those present in person.

e. **A Resolution Authorizing the Replacement of a Public Works Garage Door**

Motion made by Trustee Graham, Seconded by Trustee LeFevre to adopt Resolution 2026-28R

**A RESOLUTION AUTHORIZING THE REPLACEMENT OF A PUBLIC WORKS**

**GARAGE DOOR.** Motion carried on a unanimous roll call vote of those present in person.

**14. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)**

None needed.

**15. NEW BUSINESS**

The Village Clerk reminded the Trustees that packets are available to run for the next election and are due in late November.

**16. UPCOMING MEETINGS**

Board of Trustees Meeting: October 7, 2026

Committee of the Whole Meeting: October 7, 2026

**17. ADJOURNMENT**

Motion made by Trustee Graham, Seconded by Trustee LeFevre to adjourn at 6:49 p.m.. Motion carried on a voice vote.

UNAPPROVED

---

Sally Jo Huggins, Village Clerk