



BOARD BRIEFS

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

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Public Works completed daily rounds for IEPA compliance, including data recording and water treatment measures for 6 deep water wells. The team also conducted the replacement of a toilet at Village Hall, received mini bulk chemical deliveries, and completed a full equipment wash and wax. Two trash circuits were completed, and routine wellhouse cleaning and maintenance was carried out. They continued responding to an excessive number of water main and storm sewer locates due to Silo Fiber directional boring in the Village ROW. The team replaced and installed high bay lighting in the police garage, conducted 12 Julie locates, and repaired the furnace ignitor at the main shop. An auto flusher repair was made at Rock 39, and after-hours snow fighting events were carried out due to weather conditions. The team also assisted a resident with frozen water lines and conducted vehicle clean-up post-water main break. Public Works worked with the Village Administrator and Treasurer on budget preparations.

PUBLIC WORKS

The Police Department recorded 57 calls for service, wrote 4 incident reports, and issued 7 traffic citations and warnings during this reporting period. Public Works assisted by installing new lighting in the police garage, and Chief White checked on the status of grant funding, addressing the temporary freeze on the department's grant awards. The 2024 Way Forward Report was completed and submitted to the Attorney General's Office for review. Lt. Haff worked with IT on resolving issues with the department's firewall, with assistance from Rockford IT and County IT. The department was recognized as the "Member Spotlight" by the Chamber of Commerce for the month of January. Inventory on patrol vehicles and equipment was completed, and resupply of missing or outdated items is underway. The department also began preparing its annual report on camera usage, which is required for the camera grant. This report will be submitted to the Attorney General, Governor, and Training Board by May 1. Officers signed up for the Winnebago Cool School Plunge and the Illinois Law Enforcement Torch Run Polar Plunge to support local classrooms and Special Olympics in March 2025.

POLICE

The Treasurer continued working with the Director of Public Works and Village Administrator on finalizing the Motor Fuel Tax and Operations and Maintenance budgets, while also assisting. The Deputy Clerk and Assistant Deputy Clerk prepared agendas for the upcoming Zoning Board, Village Board, and Committee of the Whole (CoW) meetings. The front office staff completed billing this week and continued the UTV renewal process. The Village Administrator worked with Park Hills Church on their future expansion and zoning variance request, met with the Village President to discuss upcoming agenda items, and attended the NORTHCOG meeting with other municipalities to discuss regional issues.

OFFICE STAFF