



Agenda Item Executive Summary

Item Name	APPROVAL OF EXCLUSIVE SALES LISTING AGREEMENT BETWEEN CBRE, INC. AND THE VILLAGE OF WINNEBAGO FOR THE MARKETING AND SALE OF CERTAIN VILLAGE-OWNED PROPERTIES		
	Committee or Board		Board

BUDGET IMPACT			
Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY
The Village is considering approval of an Exclusive Sales Listing Agreement with CBRE, Inc. for the marketing and potential sale of certain Village-owned properties. The agreement would authorize CBRE to assist with listing, marketing, and identifying prospective purchasers for the properties identified by the Village. Two properties are currently subject to existing purchase contracts. The intent is for those properties to remain included in the listing agreement in the event any current contract does not proceed to closing; however, no commission would be owed to CBRE for any property sale that closes pursuant to an existing contract already in place prior to approval or execution of the listing agreement. Due to the inclusion of confidential pricing, commission, and negotiation-related terms, the agreement is being provided separately to the Village Board and is not attached as a public exhibit to the agenda packet. The requested action is approval of the agreement and authorization for the appropriate Village officials to execute the agreement and any related documents necessary to carry out the marketing and sale of the identified Village-owned properties.

ATTACHMENTS (PLEASE LIST)
Confidential CBRE Sale Listing Agreement, provided separately

ACTION REQUESTED
☐ For Discussion Only ☐ Resolution ☐ Ordinance ☒ Motion:

MOTION: I MOVE TO APPROVE THE EXCLUSIVE SALES LISTING AGREEMENT BETWEEN CBRE, INC. AND THE VILLAGE OF WINNEBAGO FOR THE MARKETING AND SALE OF CERTAIN VILLAGE-OWNED PROPERTIES, AND TO AUTHORIZE THE APPROPRIATE VILLAGE OFFICIALS TO EXECUTE THE AGREEMENT AND ANY RELATED DOCUMENTS.

Staff:	Joey Dienberg, Village Administrator	Date:	July 1, 2026
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