

The Board of Trustees of the Village of Winnebago met in person April 16, 2025, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN — LEFEVRE – MCKINNON - - present
KIM - PITNEY – SMITH -absent

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White, Lieutenant Nick Haff, Treasurer Dana Novinson, Deputy Clerk Kellie Symonds, and Public Works Director Chad Insko; Luke Ziegler attended remotely.

5. ESTABLISHMENT OF A QUORUM - A quorum was established.
6. MEETING GUIDELINES – No Board members were attending remotely.
7. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
8. CHANGES TO THE AGENDA – No changes were requested
9. PUBLIC COMMENT - No one requested the opportunity to address the Board.
10. CONSENT AGENDA
A motion was made by MR. MCKINNON, seconded by MR. LEFEVRE to approve the Consent Agenda items. The motion carried on a unanimous roll call vote of those present.
 11. a. Approval of Board Trustees Meeting Minutes of April 2, 2025
 12. a. Approval of Invoices Presented for Payment \$42,949.46
13. PRESIDENT – The President's Report was included in the packet.
14. CLERK – No items to report
15. TREASURER'S REPORT - The report was included in the Packet.
16. ADMINISTRATIVE REPORTS – The Administrative Reports were included in the packet.
17. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff
18. PUBLIC WORKS COMMITTEE/REPORT/REQUESTS
 - a. The Clayton Court Main Looping Project will be going out for bid soon.
 - b. The 2025 Motor Fuel Tax Westfield Road Project will be going out for bid soon.
 - c. The 2025 Water Project Local Funds Aligning with IEPA SRLF Project is awaiting approval.
 - d. A motion was made by MR. MCKINNON, seconded by MR. ACKERMAN to adopt Resolution 2025-14R A RESOLUTION TO PURCHASE A NEW ZERO-TURN LAWN MOWER AT A PRICE NOT TO EXCEED \$14,000.00. The Board discussed selling the old mower with other surplus equipment of the Village by ordinance. Motion carried on a unanimous roll call vote of those present.
19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS.
 - a. Appraisals have been received for the Village owned property at Winnebago Highlands. The group will meet and discuss next week when the Village Administrator returns.
20. POLICE COMMITTEE/REPORTS/REQUESTS
 - a. A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN, to adopt RESOLUTION 2025-15R: A RESOLUTION TO APPROVE A CORRECTED AND AMENDED SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING. The motion carried on a unanimous roll call vote of those present.
21. FINANCE COMMITTEE/REPORTS/REQUESTS – No items for discussion.
22. LIQUOR COMMITTEE/REPORTS/REQUESTS - No items for discussion.
23. ADMINISTRATIVE TEAM/REPORTS/REQUEST –
President Eubank signed the Proclamation Proclaiming April 20 -26 As Administrative Professionals Week in the Village of Winnebago.
24. ZONING COMMISSION/REPORTS/REQUESTS –
 - a. President Eubank noted the following Zoning Board Members and their term ending dates. Irv Koning May 2025, Michael Booker May 2025, Bill Emmert (Chair) May 2026, Riley Pitney May 2027, Brian Martin May 2028, He then appointed Mr. Booker to another term to expire in May 2030.
25. EXECUTIVE SESSION (CLOSED SESSION) - No items for discussion.

26. NEW BUSINESS

Mr. Insko reported:

- Jeremy Graham, a former Board member, returned last Friday after being deployed for about one year near Jordan.
- Emergency repairs to Highway 20 outside of Winnebago have been awarded to Rock Road. It was also noted Rock Road is looking for office space in Winnebago
- He brought up the sidewalk ordinance which requires a sidewalk through a driveway if there is adjacent sidewalks. MR. LEFEVRE suggested maybe the Village could pay one-half of the cost of the sidewalk. This will be discussed at a further meeting.

Chief White stated the Police Department will cook lunch for the senior class at the high school on May 1, 2025, from 10:00 a.m. until noon. He also noted that this week is Telecommunicators Week. President Eubank added that the PSAP 911 Center is now fully staffed with several applicants on file. In addition, PSAP is adding fire departments to the coverage.

27. TABLED/DEFERRED ITEMS – none

28. UPCOMING MEETINGS

The next Board meeting will be May 7, 2025, at 6:00 p.m., followed by the Committee of the Whole Meeting.

29. ADJOURNMENT

A motion was made by MR. LEFEVRE, seconded by MR. MCKINNON, to adjourn at 6:36 p.m. The motion carried on a voice vote.

UNAPPROVED

Sally Jo Huggins, Village

The previously scheduled Committee of the Whole that was to have followed this meeting was cancelled as the information to be discussed (Right of Way Ordinance 2024-23) was not available.