



VILLAGE OF WINNEBAGO

MEMORANDUM OF RECOMMENDATION

Prepared By:	Joseph Dienberg, Village Administrator
Meeting Name:	Community Development Committee
Meeting Date:	Thursday, May 30, 2024
Item Name:	Demolition Permit

Background:

The Community Development Committee has asked staff to put together a demolition permit. A demolition permit serves as a crucial tool to ensure that demolition is carried out safely, efficiently, and in compliance with local building codes and regulations. Obtaining a demolition permit typically involves a thorough review of the proposed project by the Village's Building Inspector, ensuring that the structural integrity of neighboring buildings is not compromised, and that environmental and safety standards are met. This process helps prevent potential hazards, protects public safety, and promotes responsible urban development. By obtaining a demolition permit, property owners and contractors demonstrate their commitment to adhering to legal and safety standards, fostering a systematic and controlled approach to the demolition process.

The attached permit and demolition requirements have been reviewed by the Village Building official, and no additional recommendations have been made at this time.

At their April meeting, the Community Development Committee requested to review a draft ordinance, which is being drafted by the village attorney, and will be presented to the committee.

Since that meeting, through discussions amongst staff, the recommendation was made to include a bonding requirement for permit applicants, to protect the village from potential financial liabilities associated with the demolition process. This bonding requirement would ensure that applicants have sufficient financial resources to cover any damages or unforeseen issues that may arise during the demolition. It serves as an additional safeguard, providing the village with assurance that the demolition will be conducted responsibly and that any necessary reparations or clean-up will be adequately funded. This measure aims to enhance the overall accountability and reliability of demolition projects within the village, contributing to safer and more orderly urban development practices.

Recommendation:

Staff has created a draft of a demolition permit based on reviewing permits from neighboring communities. Staff is looking for input from the committee on the drafted ordinance.