



Agenda Item Executive Summary

Item Name A Resolution Approving a Proposal with Fehr Graham for a Water Rate Study Committee or Board Board

BUDGET IMPACT

Amount:	\$25,055	Budgeted:	25,000
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List what fund:	Operations and Maintenance (51)
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EXECUTIVE SUMMARY

The Village issued a Request for Proposals (“RFP”) for professional engineering services related to the completion of a comprehensive Water Rate Study to evaluate the long-term sustainability of the Village’s water utility operations, debt obligations, capital improvement needs, and rate structures.

The Village received proposals from three engineering firms:

- Willett Hofmann & Associates: \$19,980
- Fehr Graham: \$25,055
- Baxter & Woodman: \$47,715

After review of the submitted proposals, staff is recommending approval of the Fehr Graham proposal dated May 6, 2026. While not the lowest cost proposal, Fehr Graham’s existing knowledge of the Village’s water system, prior experience completing the Village’s 2021 Water User Rate Study, and ongoing role as Village Engineer provide significant advantages in efficiently completing the project and building upon the Village’s prior planning efforts.

The proposed scope of services includes development of updated financial modeling, evaluation of alternative rate structures, neighboring community comparisons, capital planning analysis, and preparation of draft and final reports and presentations for the Village Board. The total proposed project cost is \$25,055.

ATTACHMENTS (PLEASE LIST)

Resolution, Proposal Dated May 27, 2026, Proposal Dated May 6, 2026

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: MOTION: I MOVE TO APPROVE RESOLUTION 2026-__R, A RESOLUTION APPROVING A PROPOSAL WITH FEHR GRAHAM FOR A WATER RATE STUDY

Staff: Joseph Dienberg, Village Administrator Date: 6/3/2026