

RESOLUTION NO. 2026- __R

A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR THE VILLAGE OF WINNEBAGO COMPREHENSIVE PLAN AND UNIFIED DEVELOPMENT ORDINANCE UPDATE

WHEREAS, the Village of Winnebago (“Village”) is a non-home rule municipality located in Winnebago County, Illinois; and

WHEREAS, the Village Board previously adopted the Village’s Strategic Plan, which identified the need for updates to the Village’s Comprehensive Plan and Unified Development Ordinance as key long-term planning and implementation priorities necessary to guide future growth, infrastructure investment, economic development, and land use policy within the Village; and

WHEREAS, the Village previously issued Request for Proposals seeking professional planning, engineering, and legal consulting services related to the preparation of a Comprehensive Plan and Unified Development Ordinance (“UDO”) update for the Village; and

WHEREAS, the Village received multiple proposals in response to the Request for Proposals process; and

WHEREAS, Place Foundry PLLC submitted a proposal dated April 9, 2026, in partnership with Fehr Graham and Sosnowski Szeto LLP, for the completion of a Comprehensive Plan and Unified Development Ordinance update for the Village of Winnebago; and

WHEREAS, the Village Board of Trustees received a presentation regarding the proposal and project approach at its May 20, 2026 meeting; and

WHEREAS, the Village Board finds that entering into a Professional Services Agreement with Place Foundry PLLC for said services is in the best interests of the Village due to the integrated approach of the consultant team, combining comprehensive planning, municipal engineering, infrastructure planning, land use and ordinance drafting expertise, and municipal legal experience necessary to prepare a coordinated and implementable Comprehensive Plan and Unified Development Ordinance update for the Village; and

WHEREAS, the Professional Services Agreement attached hereto as Exhibit “B” incorporates and utilizes the proposal dated April 9, 2026, submitted by Place Foundry PLLC, attached hereto as Exhibit “A,” as the project Scope of Work for the services contemplated therein.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Winnebago, Winnebago County, Illinois, as follows:

SECTION I: APPROVAL OF AGREEMENT

- A. The Professional Services Agreement between the Village of Winnebago and Place Foundry PLLC, attached hereto as Exhibit “B,” together with the proposal attached as Exhibit “A,” which shall serve as the Scope of Work for the project, is hereby approved.
- B. The recitals contained herein above are incorporated into and made a part of this approval as if fully recited herein the approved section.

SECTION II: AUTHORIZATION

Village staff is hereby authorized and directed to proceed with the services contemplated under the proposal and to take any administrative actions necessary to implement and carry out the intent of this Resolution.

SECTION III: EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

APPROVED this _____ day of _____, 2026

Franklin J. Eubank, Jr., President of the Board of Trustees
of the Village of Winnebago, Illinois

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

**PUBLISHED IN
PAMPHLET FORM:** _____