



BOARD BRIEFS

**WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR**

**VOLUME 2025-13
WEEK OF MAR 31**

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. Monthly IEPA-required Bacti QA/QC samples were collected from both the Village of Winnebago and the Winnebago County Water District, as well as nitrate samples for additional QA/AC. The team completed 2 trash circuits and continued routine wellhouse cleaning and maintenance. They conducted additional water main locates and re-marking related to Silo Fiber directional boring in the Village ROW and completed cold patching. 15 Julie locates were performed, including a large-scale outlay for the Silo fiber network. Public Works responded to an emergency tree down on the roadway and handled an emergency water service turn-on/shut-off and repair. The team conducted extensive vehicle and amenities clean-up post-salting and continued street sweeping efforts. They cleaned catch basins and storm drains in advance of heavy rains, and performed walking path maintenance from Meridian to Hoisington Roads, sweeping intersections. The team worked with vendors on mower values, and continued cleaning storm sewers and drainage areas.

PUBLIC WORKS

The Police Department responded to 44 calls for service, filed 8 incident/supplemental reports, issued 8 traffic citations and warnings, and made no arrests during this period. One ordinance violation was issued. Squad 122 received essential maintenance, including a fresh oil change and air and cabin filters to ensure the vehicle's continued performance. The SRO vehicle had a battery replacement to maintain its readiness for daily duties at the school. Lt. Haff handled several IT-related issues throughout the week. The department worked alongside Public Works and Administrative Staff to address a leaning utility pole on North Elida Street, which was repositioned and removed by Mediacom. The department officially ordered the 2025 replacement squad car following approval at the April 2, 2025 Village Board Meeting. Several ordinance violations involving abandoned or inoperable vehicles were addressed, and all violators have complied with the removal of the identified vehicles. Officers worked with the Winnebago Park District after an act of vandalism at newly installed public restroom facilities. Once repairs are completed, the department will lock those facilities nightly at 10:00 pm to prevent further damage. Planning is also underway for a community cookout, aimed at providing a supervised alternative to the traditionally problematic Senior Prank night.

POLICE

The Front Office made continued progress in finalizing and completing 2025 Business Registrations. The Deputy Clerk completed payroll, prepared for Board/CoW and zoning meetings, and managed all post-meeting duties. The Assistant Deputy Clerk finalized the spring/summer newsletter and sent it to the printer for mailing to all residents. The Treasurer installed and finalized the 2025 budget in the software and continued audit preparation. The Village Administrator worked with a petitioner for a special use permit for a body art establishment, with a public hearing scheduled for 5/6. The Deputy Clerk reached out to various government bodies in town to schedule a WIPC meeting for April. The Administrator also worked with the Village Engineer and PW Director on the sale of village-owned property and corresponded with NIU regarding the final draft of the strategic plan. The Village Administrator also reached out to a perspective home builder regarding current village incentives and available housing development property in the village.

OFFICE STAFF