

The Board of Trustees of the Village of Winnebago met in person May 7, 2025, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN – KIM - LEFEVRE – MCKINNON - PITNEY - SMITH - present

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White, Lieutenant Nick Haff, Treasurer Dana Novinson, Deputy Clerk Kellie Symonds, Assistant Deputy Clerk Rachel Windgassen, Public Works Director Chad Insko, Fire Chief Charles Cunningham, Duane Springer, Luke Ziegler attended remotely.

5. ESTABLISHMENT OF A QUORUM - A quorum was established.
6. MEETING GUIDELINES – No Board members were attending remotely.
7. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
8. CHANGES TO THE AGENDA – No changes were requested
9. PUBLIC COMMENT - No one requested the opportunity to address the Board.
10. CONSENT AGENDA
A motion was made by MR. MCKINNON, seconded by MR. LEFEVRE to approve the Consent Agenda items. The motion carried on a unanimous roll call vote of those present.
 11. a. Approval of Board Trustees Meeting Minutes of April 16, 2025
 11. b. Approval of Strategic Planning Workshop Minutes of March 1, 2025
 12. a. Approval of Invoices Presented for Payment \$77,449.78
13. PRESIDENT
 - a. Attorney Mary Gaziano swore in Sally Jo Huggins as the elected Village Clerk. The Village Clerk swore in Franklin J. Eubank as the elected Village President.
 - b. The Village Clerk swore in Duane Springer as the elected Trustee.
 - c. As no one else ran for the three Trustee positions, President Eubank appointed John Kim and Michael McKinnon to serve as Trustees until the next election. The Board accepted the appointments. The Village Clerk swore in Mr. Kim and Mr. McKinnon. Mr. Smith and Mr. Pitney were thanked for their service. Mr. Smith appreciated learning all the work accomplished by the Staff and Board. Mr. Pitney said he may be willing to return in the future.
 - d. President Eubank appointed Dana Novinson to continue as Treasurer, Mary Gaziano to continue as Village Attorney, and Fehr Graham to continue as Village Engineer.
 - e. The Zoning Board members are five-year terms except Irv Koning, who is four years. Terms end as follows:
 - Bill Emmert- May 2026
 - Riley Pitney May 2027
 - Brian Martin May 2028
 - Irv Koning May 2029
 - Michael Booker May 2030
14. CLERK – No items to report
15. TREASURER'S REPORT - Not Included
16. ADMINISTRATIVE REPORTS – Not Included
17. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff
18. PUBLIC WORKS COMMITTEE/REPORT/REQUESTS
 - a. The 2025 Water Project Local Funds Aligning with IEPA SRLF Project is awaiting approval.
 - b. The Clayton Court Main Looping Project will be going out for bid.
19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS.
 - a. To be discussed in closed session
20. POLICE COMMITTEE/REPORTS/REQUESTS – No items for discussion.
21. FINANCE COMMITTEE/REPORTS/REQUESTS

- a. The Trustees discussed the Grocery Tax and agreed it probably is in the best interest of the Village to continue the tax as it will be paid by many people who are not residents that shop here. Voting will be postponed until the first meeting in July to be timed with many area communities. The Attorney will finalize the Ordinance.
22. LIQUOR COMMITTEE/REPORTS/REQUESTS - No items for discussion.
23. ADMINISTRATIVE TEAM/REPORTS/REQUEST –
- a. President Eubank signed the Proclamation Proclaiming May 4-10, 2025, as Municipal Clerks Week in the Village of Winnebago.
- b. President Eubank signed the Proclamation Proclaiming May 11-17, 2025, as National Police Week in the Village of Winnebago.
24. ZONING COMMISSION/REPORTS/REQUESTS –
- a. A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to adopt Ordinance No. 2025-07, AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR A BODY ART ESTABLISHMENT (TATTOO PARLOR) AT 126 S. BENTON STREET, WINNEBAGO, ILLINOIS. This includes a restriction that tattooing and piercing not be seen from the street and the hours of business will be from 8:00am to midnight any day. Motion carried on a unanimous roll call vote of the five Board members.
26. NEW BUSINESS
- President Eubank noted Mediacom is now available to Willingham.
- Fire Chief Cunningham was introduced to the Board.
- It was noted Silo is not doing as good with reseeding properties as they should.
- President Eubank noted that Village resident Bill Morrissey assisted in getting the ball rolling for the resurfacing of Highway 20. Complete rebuild of the road is scheduled in 2027. Rock Road, who is resurfacing, is purchasing water from the Village.
- Mr. Insko noted 4 Rivers has added pump station capacity, which should help with the water in basement problems.
- A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to take a ten-minute break at 7:05pm. Motion carried on a voice vote.
25. EXECUTIVE SESSION (CLOSED SESSION) – pursuant to 5ILCS 120/2(c)
- A motion was made by MR. LEFEVRE, seconded by MR. KIM to go into closed session at 7:17pm to discuss possible sale of Village property. Motion carried on a unanimous roll call vote.
- The Board returned to regular session at 7:55pm.
27. TABLED/DEFERRED ITEMS – none
28. UPCOMING MEETINGS
- The next Board meeting will be May 21, 2025, at 6:00 p.m., followed by the Committee of the Whole Meeting.
29. ADJOURNMENT
- A motion was made by MR. LEFEVRE, seconded by MR. KIM, to adjourn at 7:55 p.m. The motion carried on a voice vote.

Sally Jo Huggins, Village Clerk